

Charles Mix County  
Board of Commissioners  
Regular Session  
January 16, 2018

The Charles Mix County Board of Commissioners met in regular session on January 16, 2018 at 10:00am. Chairman Keith Mushitz opened the meeting with the Pledge of Allegiance and called the meeting to order with Commissioner Neil VonEschen and Commissioner Jack Soulek present. Also present was Auditor Sherri Fuchs.

**Agenda & Minutes:**

A motion was made by VonEschen and seconded by Soulek to approve the Agenda as presented and to approve the minutes from the January 11, 2018 regular session. All in favor, motion carried.

**Bills:**

A motion was made by Soulek and seconded by Soulek to approve the bills as presented. All in favor, motion carried.

**Executive Session:**

A motion was made by VonEschen and seconded by Soulek to enter into executive session at 10:06am to discuss personnel. All in favor, motion carried. Chairman Mushitz declared an end to executive session at 10:25am with no action taken.

**Plat:**

A motion was made by VonEschen and seconded by Soulek to Tracts 1 & 2 of Vasek Addition in the SW1/4 of the SE1/4 of Section 23 and in the NW1/4 of the NE1/4 of Section 26, All in Township 97 North, Range 65 West of the 5<sup>th</sup> P.M., Charles Mix County, South Dakota. All in favor, motion carried.

**4-H Advisor:**

Stephanie Chambliss met with the Commission. Discussion was held on hiring a Summer Assistant. A motion was made by Soulek and seconded by VonEschen to hire Dimera Dvorak as part time summer assistant at the rate of \$13.00. All in favor, motion carried. Discussion was also held on a \$30.00/month cell phone reimbursement to Stephanie Chambliss for using her personal cell phone when out of the office. A motion was made by VonEschen and seconded by Soulek to grant the cell phone reimbursement to Stephanie Chambliss. All in favor, motion carried.

**Highway Superintendent:**

Doug Kniffen met with the Commission. Discussion was held on sending out bids for chip/fog sealing and asphalt products and bridge repair to be opened on February 15, 2018 meeting. No action taken.

**States Attorney:**

Steven Cotton met with Commission. Discussion was held on highway personnel. No action taken.

**Lake Andes City Contract:**

A motion was made by VonEschen and seconded by Soulek to approve the agreement for law enforcement services with the City of Lake Andes in the sum of \$90,000 / year. All in favor, motion carried.

**2018 Wage Resolution:**

A motion was made by Soulek and seconded by VonEschen to adopt the 2018 Wage Resolution as presented. All in favor, motion carried.

Resolution 2018-01  
2018 Wage Resolution

**BE IT RESOLVED** that the Charles Mix County Board of Commissioners adopt the following wage and policy scale for Charles Mix County Employees to be effective January 21, 2018 through January 20, 2019. This Resolution, when adopted, will nullify all previous wage scales.

**Elected Officials:** Sherri Fuchs, Auditor, 43,097.60 per year, Karol Kniffen, Treasurer, 46,675.20 per year, Steven Cotton, States Attorney, 67,329.60 per year, Randy Thaler, Sheriff, 58,926.40 per year.

**County Commissioners:** Keith Mushitz, 12,064.00 per year, Neil VonEschen, 12,064.00 per year, Jack Soulek, 12,064.00 per year.

**Appointed Officials:** Julie Pavel, Registrar of Deeds, 44,865.60 per year, Todd Breen, Veteran Service Officer, 24,523.20 per year, Denise Weber, Director of Equalization, 42,515.20 per year, Scott Podhradsky, Deputy States Attorney, 75,420.80 per year, Tracie Feenstra, Paralegal, 51,084.80 per year, Jon Finney, Weed Supervisor, 36,899.20 per year, Derik Rolston, Chief Deputy/Investigator, 50,835.20 per year, Doug Kniffen, Highway Superintendent, 49,691.20 per year, Mike Kotab, Emergency Disaster Manager, 31,200.00 per year, Chad Peters, Coroner, 100.00 per case.

**Auditor:** Sara Clayton, Deputy Auditor, 14.50 per hour, Payton Dyer, Administrative Assistant, 13.51 per hour.

**Treasurer:** Michelle Wentland: Deputy Treasurer, 18.09 per hour.

**Registrar of Deeds:** Marcia Bierman, Deputy Registrar of Deeds, 14.38 per hour.

**Director of Equalization:** Karen Krcil, Deputy Director of Equalization, 16.88 per hour, Angelia Tronvold, Administrative Assistant, 14.38 per hour.

**GIS Administrator:** Noreen Strid, 18.31 per hour.

**Custodian:** Randy Winckler, 18.07 per hour.

**States Attorney:** Abigail Harer, Administrative Assistant, 14.38 per hour.

**Weed Department:** Josh Rouse, Assistant, 15.61 per hour, Weed Board Members, 75.00 per meeting plus mileage.

**WIC:** Lynn Namminga, Administrative Assistant, 17.38 per hour.

**Nurses:** Angelica Frederick, Administrative Assistant, 15.73 per hour.

**Sheriff Department:** Amanda Frandsen, Administrative Assistant, 15.73 per hour, Jacqueline Brecke, Administrative Assistant, 16.61 per hour, Ryan Paulson, Deputy, 17.39 per hour, Isaac Sauder, Deputy, 15.51 per hour, Janet Budavich, Deputy, 15.51 per hour, Michael Barron, Deputy, 15.26 per hour, Robert Abdo Jr, Deputy, 15.25 per hour.

**Jailers:** Warren Bender, 15.61 per hour, Jarred Niehus, 15.13 per hour, Gary Rada, 17.69 per hour, Jonathan Werkmeister, 13.51 per hour, Thomas Miller, 13.51 per hour, Kevin Carda, 13.26 per hour, Mason Dion, 13.26 per hour.

**911 Dispatchers:** John Crisman, 18.07 per hour, Paul Namminga, 18.07 per hour, Charles Marcinko, 16.68 per hour, Jacqueline Brecke, 17.23 per hour, Tammy DeJong, 14.88 per hour.

**911:** Randy Thaler, 911 Coordinator, 6,000.00 per year, Denise Weber, 3,000.00 per year, Noreen Strid, 3,000.00 per year, Board Members, 75.00 per meeting plus mileage.

**Highway Department:** Madonna Woods, Administrative Assistant, 17.42 per hour, Doug Cimpl, Foreman, 19.35 per hour, Ron Cuka, Crewman, 18.07 per hour, Mark Soukup, Crewman, 18.07 per hour, Mike Fuchs, Crewman, 17.20 per hour, Jerry Horst, Foreman, 19.36 per hour, Rodney Wright, Crewman, 16.73 per hour, Dallas Kok, Crewman, 18.19 per hour, Rick Sternburg, Foreman, 19.49 per hour, Chad Koopal, Crewman, 17.47 per hour, Nick Holter, Crewman, 17.20 per hour, Josh Tatum, Crewman, 15.50 per hour.

**24/7:** 12.40 per hour

**Election Workers:** Election School, 25.00 per day, Precinct Superintendent, 150.00 per day, Precinct Worker, 135.00 per day, Absentee Board, 15.00 per hour, Night Worker, 15.00 per hour, Courthouse Employees, regular hourly rate.

**Starting Wages:**

Courthouse Employees: 13.00 per hour

Highway Employees: 14.00 per hour

FT – Sheriff Deputy – Certified: 15.25 per hour

FT – Sheriff Deputy – Uncertified: 15.00 per hour

FT – Jailer / 911 – Certified: 13.50 per hour

FT – Jailer / 911 – Uncertified: 13.00 per hour

PT - Sheriff Deputy – Certified: 16.25 per hour

PT - Sheriff Deputy – Uncertified: 15.00 per hour

PT - Jailer / 911 – Certified: 13.50 per hour

PT - Jailer / 911 – Uncertified: 13.00 per hour

All Part-time Hires: 13.00 per hour

All wage scales are subject to amendment and change by the Board of Commissioners at any time upon proper resolution.

Keith Mushitz, Chairman

Neil VonEschen, Vice-Chairman

Jack Soulek, Commissioner

Motion passed and Resolution adopted this 16th day of January, 2018.

Attest:

Sherri Fuchs, Charles Mix County Auditor

**Deputy States Attorney:**

Scott Podhradsky met with the Commission. Discussion was held on a poor relief case. No action taken.

**Easement:**

An onsite meeting was held with Game, Fish & Parks, Commissioners, Gregg Hubner, Property owners, Sheriff Randy Thaler and States Attorney Steven Cotton. Discussion was held on an easement to access an Ag property. Discussion was held that there is a public land access to the property and that no easement should be put in on the other side of the property, if the new owner would like to ask for access on the shortest route then permission will need to be granted by Game, Fish & Parks.

**Adjourn:**

A motion was made by Soulek and seconded by VonEschen to adjourn until the next regular meeting on February 8, 2018 at 10:00am. All in favor, motion carried.

**Bills: NON-DEPARTMENTAL:** Accounts Management, Sheriff Return Reimbursement, 74.00; **Total: \$74.00**

**ELECTIONS:** ES&S, Hardware/Firmware, 4,902.00; **Total: \$4,902.00**

**COURTS:** Verizon Business, Jury Phone, 97.62; Thomson Reuters, Books, 1,187.00; **Total: \$1,284.62**

**STATES ATTORNEY:** Myers Sanitation, Utilities, 51.66; Thomson Reuters, Computer Software, 302.64; **Total: \$354.30**

**COURT APPOINTED ATTORNEY:** Swier Law Firm, Court Appointed Attorney, 3,484.54; Court Appointed Attorney, 5,581.70; **Total: \$9,066.24**

**GOVERNMENT BUILDINGS:** Mailfinance, Postage Lease Payment, 763.27; Myers Sanitation, Utilities, 114.35; Intellipro Security, Alarm System Hardware, 1,353.47; A&B Business, Supplies, 87.48; **Total: \$2,318.57**

**SHERIFF:** Creative Product Source, Test Pouch, 370.19; Charles Mix County Sheriff, Checks, 15.32; Ultimate Shine Car Wash, Car Wash, 20.00; Totalfunds, Sheriff's Postage, 197.05; Mid-States Organized Crime Info Center, 2018 Annual Membership Fee, 100.00; B&L Communications, Services, 135.00; Charles Mix Electric, Internet, 116.85; Commercial State Bank, Gas-Caseys, 33.87; Gas-Caseys, 25.77; Kelly's Auto Parts, Caps/Thermos Truck, 15.84; Lake Andes Farmer's CO-OP, Mirror Adhesive, 3.09; US Postal Service, Postage for Machine, 500.00; Office Products Center, Office Supplies, 82.43; Pitney Bowes, Postage Machine, 118.38; Vernon's Repair, Water Pump, 606.97; Veh. Maint. CO737, 88.50; **Total: \$2,429.26**

**JAIL:** Cahoy's General Store, Groceries, 131.75; Omnicell, Med Pack Dispensers, 649.77; Best Propane, Propane, 337.50; Cash-Way Distributing, Groceries, 1,378.97; Avera St. Benedict, Medical Comp.- JA, 71.91; Chamberlain Wholesale Supply, Groceries, 613.35; Charles Mix Electric, Internet, 116.85; Country Pride Cooperative, Furnace Fuel, 1,302.77; Wagner-Lake Andes Ambulance District, Services, 844.00; US Postal Service, Postage for Machine, 500.00; Office Products Center, Office Supplies, 82.44; Pitney Bowes, Postage Machine, 118.38; **Total: \$6,147.69**

**JUVENILE DETENTION:** Minnehaha County Regional Juvenile, Prisoner Housing - MF, 2,640.00; Prisoner Housing - KD, 2,420.00; **Total: \$5,060.00**

**MENTALLY ILL:** Lincoln County Treasurer, Services-JI, 9.40; Services-KJ, 119.50; Services-BA, 70.50; Yankton County Treasurer, Services-KB, 95.25; Services-AC, 118.75; **Total: \$413.40**

**RECREATION:** Boys & Girls Club, Budget Request, 10,000.00; **Total: \$10,000.00**

**SENIOR CITIZENS:** ROCS, Transit Request, 6,000.00; **Total: \$6,000.00**

**COUNTY EXTENSION:** Commercial State Bank, Supplies, 737.62. **Total: \$737.62**

**PLANNING & DEVELOPMENT:** Planning & Development District III, 2018 Membership Dues, 16,696.00; **Total: \$16,696.00**

**HIGHWAY:** Iverson, Install Trailer Brakes, 763.00; Butler Machinery Company, Repair Parts, 1,993.32; Oil, 40.57; Mark's Machinery, Repair Parts, 5.20; Skid Steer Forks, 950.00; **Total: \$3,752.09**

**COMMUNICATION CENTER:** Powerphone, Annual Maint., 45.85; Sleuth Software, Cad Service Maintenance, 5,681.00; Charles Mix Electric, Internet, 116.85; **Total: \$5,843.70**

**JAIL 24/7:** Premier Biotech, UA Cups, 507.65; Charles Mix Electric, Internet, 116.85; Intoximeters, PBT Tubes, 750.00; Office Products Center, Office Supplies, 93.49; **Total: \$1,467.99**

**GRAND TOTAL: \$76,547.48**

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Keith Mushitz, Chairman

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Sherri Fuchs, Auditor

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