

Charles Mix County  
Board of Commissioners  
Regular Session  
September 4, 2018

The Charles Mix County Board of Commissioners met in regular session on September 4, 2018 at 9:00 am. Chairman Keith Mushitz opened the meeting with the Pledge of Allegiance and called the meeting to order with Commissioner Jack Soulek and Neil VonEschen present. Also present was Auditor Sara K. Clayton.

**Agenda:**

A motion was made by Soulek and seconded by VonEschen to approve the Agenda as presented. All in favor, motion carried.

**Minutes:**

A motion was made by VonEschen seconded by Soulek to approve the minutes from the August 20, 2018 regular session. All in favor, motion carried.

**Bills:**

A motion was made by VonEschen and seconded by Soulek to approve the bills as presented and paying utility bills as needed between Commissioner meetings. All in favor, motion carried.

**FMLA:**

Employee FMLA request was presented. No action taken.

**2018 Provisional Budget Hearing:**

The hearing for the 2018 budget was opened and reviewed. No action taken.

**Public Comments:**

No public comments were heard. No action taken.

**EDS Manager:**

EDS Manager, Mike Kotab, met with the Commission. A motion was made by Soulek and seconded by VonEschen to approve the 2019 State and Local Agreement with the South Dakota Department of Public Safety.

**Building Generator:**

Custodian, Randy Winckler, met with the Commission to discuss the updating the building generator. No action taken.

**Highway Superintendent:**

Highway Superintendent, Doug Kniffen, met with the Commission. A public meeting for the Charles Mix Highway Five Year Plan will be held on September 13, 2018 at 10: 00 am in the Commissioner Room at Courthouse. No action taken.

**Travel:**

A motion was made by VonEschen and seconded by Soulek to approve travel for Denise Weber to attend the 2018 Annual Assessor's School held on September 16-21, 2018 in Spearfish, SD. All in favor, motion carried.

**Abatements:**

Director of Equalization, Denise Weber, met with the Commission to discuss abatements. No action taken.

**State's Attorney Building:**

State's Attorney Paralegal, Tracie Feenstra, met with the Commission to discuss replacing the gutters on the State's Attorney Building due to damage. No action taken.

**Veteran Services Update:**

Veteran Services Officer, Jerry Seiner, met with the Commission. An update on training and office productivity was given. No action taken.

**Tax Sale Update:**

Treasurer, Karol Kniffen, met with Commission to discuss property listed for sale at public auction on September 20, 2018 at 1:00 pm at the Courthouse, 400 E. Main St., Lake Andes, SD. No action taken.

**Adjourn:**

A motion was made by VonEschen and seconded by Soulek to adjourn until next regular session on September 20, 2018 at 10:00 am. All in favor, motion carried.

**August 2018 Payroll: COMMISSIONERS: \$3,015.99, AUDITOR: \$5,874.00, TREASURER: \$6,989.80, STATES ATTORNEY: \$18,108.62, GOV'T BLDG: \$3,671.46, DIRECTOR OF EQUALIZATION: \$9,167.81, REGISTER OF DEEDS: \$6,133.84, VETERAN SERVICES: \$2,043.60, GIS: \$3,106.00, SHERIFF: \$30,683.66, JAIL: \$23,571.52, CORONER: \$100.00, NURSE: \$5,371.76, COUNTY EXTENSION: \$1,248.00, WEED: \$5,677.26, HIGHWAY: \$43,235.28, COMMUNICATIONS CENTER: \$12,023.12, EMERGENCY & DISASTER MANAGEMENT: \$2,630.00, DAKOTACARE: \$43,390.60, STANDARD LIFE INSURANCE: \$278.97, MEDICARE MATCH: \$2,578.10, PENSION MATCH: \$10,637.17, FICA MATCH: \$11,023.59.**

**Bills: ELECTIONS: MCLEOD'S OFFICE SUPPLY, SUPPLIES, 230.00, TOTAL: \$230.00**

**COURTS: JENNIFER KNECHT, JUROR FEE & MILEAGE, 78.56, ANDREW KOK, JUROR FEE & MILEAGE, 63.44, MARY KUHLMAN, JUROR FEE & MILEAGE, 66.80, RICHARD LEIBEL, JUROR FEE & MILEAGE, 63.44, RICHARD NEISS, JUROR FEE & MILEAGE, 50.84, RANDY VESELY, JUROR FEE & MILEAGE, 53.36, NORMAN UHERKA, JUROR FEE & MILEAGE, 71.00, TOTAL: \$447.44**

**AUDITOR: CENTURY LINK, UTILITIES, 6.73, TOTAL: \$6.73**

**TREASURER: CENTURY LINK, UTILITIES, 11.01, TOTAL: \$11.01**

**STATES ATTY: CENTURY LINK, UTILITIES, 17.64, TOTAL: \$17.64**

**GOVERNMENT BLDG: NORTHWESTERN ENERGY, UTILITIES, 1280.76, WAGNER BUILDING SUPPLY, PROF FEES & SERVICES, 6832.56, TOTAL: \$8,113.32**

**DIR OF EQUALIZATION: CENTURY LINK, UTILITIES, 8.41, MARSHALL & SWIFT PUB, COMPUTER SOFTWARE RENEWAL, 2524.05, TOTAL: \$2,532.46**

**REG OF DEEDS: CENTURY LINK, UTILITIES, 6.21, TOTAL: \$6.21**

**VETERANS: RAMKOTA HOTEL, TRAVEL & CONFERENCE, 360.00, JEROME SEINER, REFUND, 40.00, CENTURY LINK, UTILITIES, 7.53, TOTAL: \$407.53**

**GIS: CENTURY LINK, UTILITIES, 3.89, TOTAL: \$3.89**

**SHERIFF: CENTURY LINK, UTILITIES, 43.33, NORTHWESTERN ENERGY, UTILITIES, 688.30, TOTAL: \$731.63**

**JAIL: NORTHWESTERN ENERGY, UTILITIES, 688.30, TOTAL: \$688.30**

**JUVENILE DETENTION: NORTHWESTERN ENERGY, UTILITIES, 124.51, TOTAL: \$124.51**

**NURSE: WAGNER EARLY CHILDHOOD, RENT, 1194.00, TOTAL: \$1,194.00**

**WIC: WAGNER EARLY CHILDHOOD, RENT, 660.00, TOTAL: \$660.00**

**COUNTY FAIR: NORTHWESTERN ENERGY, UTILITIES, 219.92, TOTAL: \$219.92**

**COUNTY EXTENSION: CENTURY LINK, UTILITIES, 4.79, TOTAL: \$4.79**

**WEED: CENTURY LINK, UTILITIES, 3.67, TOTAL: \$3.67**

**HIGHWAY: CENTURY LINK, UTILITIES, 4.55, TOTAL: \$4.55**

**COMMUNICATION CENTER: NORTHWESTERN ENERGY, UTILITIES, 344.14, TOTAL: \$344.14**

**EMERGENCY DISASTER: DAKOTA SCUBA, EQUIPMENT & TRAINING, 3717.95, TOTAL: \$3,717.95**

**NON-DEPARTMENTAL: BILL LAMPMAN, REFUND, 77.60, DAVE KOTAB, REFUND, 84.90, TOTAL: \$162.50**

**GRAND TOTAL: \$19,632.19**

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Keith Mushitz, Chairman

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Sara K. Clayton, Auditor

"Publish once at the cost of \$ \_\_\_\_."