

Charles Mix County
Board of Commissioners
Regular Session – October 17th, 2019

The Charles Mix County Board of Commissioners met in regular session on October 17th, 2019 at 10:00 am. Chairman - Neil Von Eschen, opened the meeting with the Pledge of Allegiance and called the meeting to order with Vice Chairman - Nick Stotz and Commissioner – Keith Mushitz present. Auditor - Danielle Rolston, was also present.

Agenda:

A motion was made by Mushitz and seconded by Stotz to approve the Agenda as presented. All in favor, motion carried.

Minutes:

A motion was made by Stotz and seconded by Mushitz to approve the minutes from the October 10th, 2019 regular session. All in favor, motion carried.

Weed:

Josh Rouse – Weed Department Supervisor was present to discuss payroll and the Custodian position for the States Attorney’s Office. A motion was made by Mushitz and seconded by Stotz to approve Rouse as States Attorney Custodian at a rate of \$15.49 per hour for any and all hours owed. All in favor, motion carried.

Highway 5 Year Plan:

The Charles Mix County Highway & Bridge 5 Year Plan meeting was held on October 17th, 2019 at 9:00 am with no objections to plan presented. A motion was made by Mushitz and seconded by Stotz to approve the plan and sign the Certification Form. All in favor, motion carried.

Employee Handbook:

Discussion was held regarding the Charles Mix County Employee Handbook and any updates or revisions to be made before being presented with a draft from District III. No further action taken.

Bills:

A motion was made by Mushitz and seconded by Stotz to approve the bill for 10/11/2019. All in favor, motion carried.

A motion was made by Mushitz and seconded by Stotz to approve the bills for 10/17/2019. All in favor, motion carried.

Public Comment:

No public comments were heard. No action taken.

Highway Department:

Highway Superintendent – Doug Kniffen and Foremen – Rick Sternberg, Doug Cimpl & Jerry Horst met with the Commission and provided updates on flooding maintenance throughout the County. Kniffen presented a formal letter of resignation to the Commission with his last date of employment being 11/20/2019. A motion was made by Stotz and seconded by Mushitz to approve and accept the resignation letter. All in favor, motion carried.

Executive Session:

A motion was made by Von Eschen and seconded by Mushitz to enter into executive session at 10:40 am to discuss personnel with Highway Superintendent – Kniffen and Foremen – Sternberg, Cimpl & Horst present. All in favor, motion carried. Auditor – Rolston was not present. An end was declared to executive session at 11:00 am.

A motion was made by Mushitz and seconded by Stotz to approve advertisement of the Highway Superintendent position in the County newspapers. All in favor, motion carried.

Brosz Engineering:

Ron Gillen, from Brosz Engineering, was present to discuss emergency flooding repairs to County Road 34. No further action taken.

Executive Session:

A motion was made by Mushitz and seconded by Stotz to enter into executive session at 11:50 am to discuss personnel with States Attorney – Steve Cotton present. All in favor, motion carried. Auditor – Rolston was not present. An end was declared to executive session at 12:00 pm, with no action taken.

States Attorney Office:

States Attorney – Cotton and Paralegal – Tracie Feenstra were present to discuss a part-time Deputy States Attorney position with an average of 20 hours per week. A motion was made by Von Eschen and seconded by Mushitz to approve and appoint Craig Parkhurst to Part-Time Deputy States Attorney at an annual salary of \$40,000. All in favor, motion carried.

Executive Session:

A motion was made by Mushitz and seconded by Stotz to enter into executive session at 12:10 pm to discuss personnel with EDS Manager – Mike Kotab and Auditor – Rolston present. All in favor, motion carried. An end was declared to executive session at 12:21 pm, with no action taken.

Holidays:

A motion was made by Stotz and seconded by Mushitz to approve the closure dates, designated by Governor Noem, as holidays: November 28th and 29th & December 23rd, 24th and 25th. All in favor, motion carried.

November Meetings:

The Commission regular sessions for November have been set for November 14th and 21st at 10:00 am. No further action taken.

Adjourn:

A motion was made by Mushitz and seconded by Stotz to adjourn until the next regular session on November 14th, 2019 at 10:00 am. All in favor, motion carried.

BILL 10/11/2019

TREASURER: CHARLES MIX REGISTER OF DEEDS, PROF FEES, 270.00, **TOTAL: \$270.00**

GRAND TOTAL: \$270.00

BILLS 10/17/2019

COMMISSIONERS: PLATTE ENTERPRISE, PUBLISHING, 198.02, **TOTAL: \$198.02**

ELECTIONS: MAIL FINANCE, POSTAGE, 164.29, **TOTAL: \$164.29**

COURTS: THOMSON REUTERS, BOOKS, 2280.00, **TOTAL: \$2,280.00**

AUDITOR: MAIL FINANCE, POSTAGE, 164.30, **TOTAL: \$164.30**

TREASURER: MAIL FINANCE, POSTAGE, 164.30, PECHOUS PUBLICATIONS, PUBLISHING, 699.85, **TOTAL: \$864.15**

STATES ATTORNEY: MAIL FINANCE, POSTAGE, 164.29, PECHOUS PUBLICATIONS, PUBLISHING, 22.01, THOMSON REUTERS, BOOKS, 154.50, **TOTAL: \$340.80**

COURT APPOINTED ATTY: SANDY STEFFEN, COURT APPOINTED, 440.60, HEIN LAW OFFICE, COURT APPOINTED, 939.50, SWIER LAW FIRM PROF, COURT APPOINTED, 3373.50, KEITH GOEHRING, COURT APPOINTED, 1239.21, BRAD KERNER, COURT APPOINTED, 1064.00, **TOTAL: \$7,056.81**

ABUSE/NEGLECT: SWIER LAW FIRM, COURT APPOINTED, 1446.00, **TOTAL: \$1,446.00**

GOVERNMENT BLDGS: FIRST NATIONAL BANK IN SIOUX FALLS, INTEREST DUE, 19998.75, LAKE ANDES FARMER'S CO-OP, MAINTENANCE/FUEL, 1086.98, **TOTAL: \$21,085.73**

DIR OF EQUALIZATION: MAIL FINANCE, POSTAGE, 164.30, **TOTAL: \$164.30**

REGISTER OF DEEDS: EXECUTIVE MGMT FINANCE OFFICE, SERVICES, 43.80, MAIL FINANCE, POSTAGE, 164.30, **TOTAL: \$208.10**

VETERANS SERVICE: ROY KING, MILEAGE, 36.12, MAIL FINANCE, POSTAGE, 164.29, DARRELL PEPPER, MILEAGE, 21.84, HARLAN SILBAUGH, MILEAGE, 38.64, DON KOTAB, MILEAGE, 90.72, DATASPEC, SOFTWARE, 449.00, **TOTAL: \$800.61**

GIS: MAIL FINANCE, POSTAGE, 164.29, **TOTAL: \$164.29**

SHERIFF: ULTIMATE SHINE CAR WASH, CAR WASHES, 48.00, RY'S AUTOMOTIVE SERVICES, MAINTENANCE, 40.00, AT & T MOBILITY, CELL PHONES, 465.12, PLATTE BODY SHOP, MACHINERY, 341.00, B & L COMMUNICATIONS, MAINTENANCE, 1309.38, COMMERCIAL STATE BANK, SERVICES, 106.49, MCLEOD'S OFFICE SUPPLY, SUPPLIES, 127.89, OFFICE PRODUCTS CENTER, SUPPLIES, 156.44, PITNEY BOWES, POSTAGE, 118.38, DAVE'S SERVICE, MAINTENANCE, 150.50, VERNON'S REPAIR, REPAIRS, 104.98, WAGNER AUTO SUPPLY, REPAIRS, 36.98, **TOTAL: \$3,005.16**

JAIL: INDUSTRIAL CHEM LABS, SUPPLIES, 262.71, DOLLAR GENERAL, PRISONER CARE, 19.50, CAHOY'S GENERAL STORE, GROCERIES, 445.79, AVERA ST BENEDICT LAKE ANDES, PRISONER CARE, 224.48, JAMES DRUG, PRISONER CARE, 46.24, CASH-WAY DISTRIBUTING, GROCERIES, 5274.68, BOUZA CONSTRUCTION, WASHER, 549.00, BOMGAARS SUPPLY, REPAIRS, 7.77, CHAMBERLAIN WHOLESALE SUPPLY, GROCERIES, 1512.02, COMMERCIAL STATE BANK, SERVICES/REPAIRS, 184.72, LAKE ANDES FARMER'S CP-OP, MAINTENANCE/PROPANE, 382.16, OFFICE PRODUCTS CENTER, SUPPLIES, 237.67, PITNEY BOWES, POSTAGE, 118.38, **TOTAL: \$9,265.12**

NURSE: MAIL FINANCE, POSTAGE, 164.29, **TOTAL: \$164.29**

MENTALLY ILL: LUCY LEWNO, SERVICES, 176.50, MARK KATTERHAGEN, SERVICES, 18.00, DARCY LOCKWOOD, SERVICES, 18.00, DEAN SCHAEFER, COURT REPORTER, 147.00, LEWIS & CLARK BEHAVIORAL HEALTH SERVICE, SERVICES, 534.00, YANKTON COUNTY SHERIFF'S DEPARTMENT, SERVICES, 50.00, YANKTON COUNTY TREASURER, SERVICES, 202.00, **TOTAL: \$1,145.50**

COUNTY FAIR: LAKE ANDES FARMER'S CO-OP, SUPPLIES 4-H, 31.63, **TOTAL: \$31.63**

COUNTY EXTENSION: MAIL FINANCE, POSTAGE, 164.30, **TOTAL: \$164.30**

WEED: MAIL FINANCE, POSTAGE, 164.29, VAN DIEST SUPPLY COMPANY, CHEMICALS, 12672.84, WAGNER AUTO SUPPLY, SUPPLIES, 12.97, **TOTAL: \$12,850.10**

HIGHWAY: I-STATE TRUCK CENTER, REPAIRS, 1960.06, BUTLER MACHINERY CO, PARTS, 241.96, MAIL FINANCE, POSTAGE, 164.29, DAKOTA ALIGNMENT & FRAME SERVICE, REPAIRS, 236.38, GARRETT TIRES & TREADS, PARTS, 6.27, CAHOY'S GENERAL STORE, SUPPLIES, 53.44, RINGLING GRAVEL & CONSTRUCTION, GRAVEL, 2547.00, CHS INC, FUEL, 4622.40, CLARK ENGINEERING CORPORATION, CONTRACT WORK, 8244.75, SCHUMAN ELECTRIC, CONTRACT WORK, 282.54, SUMMERVILLE FARM, CRUSHED GRAVEL, 14529.00, BERENS EXCAVATING, CONTRACT WORK/EXCISE TAX, 15751.46, C & B OPERATIONS, REPAIRS/PARTS, 627.75, TRUENORTH STEEL, ROAD MATERIALS, 5589.40, LAKE ANDES FARMER'S CO-OP, FLOOD MATERIALS/FUEL, 2158.16, LIEUWEN'S, FLOOD MATERIALS, 26.99, MEYERINK FARM SERVICE, REPAIRS/PARTS, 708.09, MIDWEST CONCRETE & REDI-MIX, ROAD MATERIALS, 450.08, MIDWEST AG CENTER, FLOOD MATERIALS, 339.98, NORTHERN TRUCK EQUIPMENT CORP, PARTS, 79.95, NORTHWESTERN ENERGY, UTILITIES, 20.52, PLATTE LUMBER SUPPLY, FLOOD MATERIALS, 622.55, PLATTE ENTERPRISE, PUBLISHING, 116.00, ROCKMOUNT RESEARCH & ALLOYS, PARTS/FREIGHT, 462.20, PECHOUS PUBLICATIONS, PUBLISHING, 88.20, **TOTAL: \$59,929.42**

4H DEPOSIT: JEANNE PAYER, 4H DEPOSIT RETURN, 80.00, **TOTAL: \$80.00**

GRAND TOTAL: \$121,572.92

Neil Von Eschen, Chairman

Danielle Rolston, Auditor