

COURTHOUSE USE ONLY	
BOOK PAGE	RATIO CARD

**CERTIFICATE OF REAL ESTATE VALUE**  
SDCL 7-9-7 ARSD 64:04:01:06.01

Certificate of Real Estate Value form must be filed with any deed or contract for deed dated after July 1, 1988 used in the purchase, exchange, transfer or assignment of interest in real property.

- This form is required for all deeds (warranty deed, quit claim deed, grantor's deed, sheriff's deed, trustee's deed, mineral deed and similar instruments). It is also required for a contract for deed, a memorandum of a contract for deed, addenda to contract for deed, and notice of contract for deed. NOT NEEDED FOR: Divorce Decree, Probate Decree, Easement, Transfer of Death Deed, or instruments to the State of South Dakota conveying highway right-of-way (SDCL 7-9-7.3)
- **The buyer/grantee must use a mailing address. It will be used for tax notices.**
- **The box labeled Owner Occupied is important!** – Applies to sales, gifts, estate distributions, and any other transfer to a person (the grantee) who will occupy the property as a principal residence. It will allow the grantee, if eligible, to maintain the classification of owner-occupied on the property and receive the lower property tax rate for the property. If the box is completed, **it must be completed by and contain the grantee signature only.** In the event of multiple grantees, only one grantee should sign. This box cannot be signed by an agent of the grantee.

**APPLICANT INFORMATION** \* Designates required fields

SELLER(S)/GRANTOR(S) *		PHONE NUMBER *	EMAIL
MAILING ADDRESS *	CITY *	STATE *	ZIP CODE *
BUYER(S)/GRANTEE(S) *		PHONE NUMBER*	EMAIL
MAILING ADDRESS *	CITY *	STATE *	ZIP CODE *
NEW MAILING ADDRESS (if changed)	CITY	STATE	ZIP CODE
LEGAL DESCRIPTION * (copy description from document you are recording or attach an exhibit with the legal description)			

**INSTRUMENT INFORMATION** (document being recorded) \* **This section is required in full**

DATE OF INSTRUMENT	TYPE OF INSTRUMENT:	CONTRACT FOR DEED ( )	QUIT CLAIM DEED ( )	EXECUTOR'S DEED ( )
DATE		WARRANTY DEED ( )	MINERAL DEED ( )	TRUSTEE'S DEED ( )
		OTHER ( ) – SPECIFY: _____		
DOES THE INSTRUMENT CHANGE WHO IS RESPONSIBLE FOR PAYMENT OF REAL ESTATE TAXES? YES ( ) NO ( )				