

Charles Mix County
Board of Commissioners
Regular Session – March 19, 2020

The Charles Mix County Board of Commissioners met in regular session on the 19th of March, 2020 at 10:00 am. Chairman - Neil Von Eschen opened the meeting with the Pledge of Allegiance and called the meeting to order with Vice Chairman - Nick Stotz, Auditor - Danielle Davenport and Emergency Disaster Manager – Mike Kotab present. Commissioner – Keith Mushitz was not in attendance.

Agenda:

A motion was made by Stotz and seconded by Von Eschen to approve the agenda as presented. All in favor, motion carried.

Minutes:

A motion was made by Stotz and seconded by Von Eschen to approve the minutes from the March 12th, 2020 regular session. All in favor, motion carried.

Bills:

A motion was made by Stotz and seconded by Von Eschen to approve the bills for 3/19/2020. All in favor, motion carried.

Plat:

A motion was made by Von Eschen and seconded by Stotz to approve the Plat of Tract 1 of Hamilton Addition, An Addition in the SW ¼ of Section 1, Township 99 North, Range 68 West of the 5th Principal Meridian Charles Mix County, South Dakota. All in favor, motion carried.

COVID-19 Pandemic:

ED Manager – Mike Kotab met with the Commission to discuss COVID-19 preventative measures for county residents and employees. Recommendations by the President, CDC and State of South Dakota were discussed such as closing doors to the public, limiting staff, one customer at a time, washing hands and disinfecting. Further discussion to be held with department heads.

Public Comment:

No public comments were heard. No action taken.

Executive Session:

A motion was made by Stotz and seconded by Von Eschen to enter into executive session at 10:24 am with Paralegal – Tracie Feenstra and States Attorney – Steve Cotton present to discuss personnel; Auditor – Davenport was not present. An end was declared to executive session at 10:28 am with no action taken.

Highway:

Matt Tobin from Butler Machinery was present with Highway Superintendent – Doug Cimpl to present quotes and warranty options for motor graders. Options to surplus or Butler buybacks were also discussed. No action taken, further discussion to be held at the April 9th meeting.

Highway Superintendent – Cimpl met with the Commission to discuss the SD Hwy 50 & US Hwy’s 18/281 project and bids approved by other counties with States Attorney – Cotton present. No action taken, further discussion to be held at the April 9th meeting.

Cimpl informed the Commission that the road slide concern on 300th St. Seg 72, discussed at the March 12th meeting, has been evaluated and options to resolve the issue were given to Cimpl. There are concerns with trying to safely get the equipment/machinery into the area to be repaired. The Commission advised Cimpl to keep them updated on the project, no action taken.

Contractor’s Equipment Bids:

Sealed bids were opened for services of road machinery for 2020 with Highway Superintendent – Doug Cimpl present.

The bids are as listed below:

David Van Der Pol Construction

Rental – Hourly	Year/Make	Model	Type	Capacity	HP
350.00		T514	Scraper	15 cy	
400.00		627B	Scraper	15 cy	
450.00		637C	Scraper	24 cy	
265.00		D6R	Dozer		

285.00		D7R	Dozer		
250.00		320D	Lg. Track Backhoe		
265.00		330BL	Lg. Track Backhoe		
125.00	FRT-89		Dump Truck		425
125.00		430D	Backhoe		
110.00	279C		Skid Steer		

Berens Excavating

Rental – Hourly	Year/Make	Model	Type	Capacity	HP
200.00	2006 JD	750J	Dozer		160
350.00	2014 JD	210G	Lg. Track Backhoe	1.5 cuyd	175
250.00	2019 JD	160GLC	Lg. Track Backhoe	1.5 cuyd	125
200.00	2016 JD	60G	Lg. Track Backhoe	.25 cuyd	30
12.50 per ton	1996 CPST	Peterbilt	Tr End Dump	20 ton	550
12.50 per ton	1989 INT		Tr End Dump	15 ton	190
12.50 per ton	1997 CIRR	Peterbilt	Tr Side Dump	28 ton	550
250.00	2014 JD	410K	Backhoe	1.75 cuyd	110
150.00	2011 JD	332D	Skid Steer	.75 cuyd	90
150.00	2019 JD	333G	Skid Steer	.75 cuyd	90
150.00	1994 Volvo	L70	Front Loader	2.5 cuyd	130

Knudson Backhoe

Rental – Hourly	Year/Make	Model	Type	Capacity	HP
120.00	2003 Case		Backhoe	2 yard	90

Summit Contracting Inc

Rental – Hourly	Year/Make	Model	Type	Capacity	HP
200.00	2011 Case	1650L	Dozer	12' Blade	150
275.00	2011 Case	CX300	Lg. Track Backhoe	5' Bucket	150
205.00	2015 Case	CX160	Lg. Track Backhoe	3' Bucket	115
175.00	2019 Case	CX80	Mid Track Backhoe		55
125.00	2013 Cross Country	3 Axle	Truck Belly Dump	25-30 ton	
125.00	2005 Sidedumper	3 Axle	Truck Side Dump	25-30 ton	
130.00	2020 John Deere	333G track	Skid Steer		95
175.00	2011 Case	821	Front Loader	4 yd bucket	230

Wagner Building & Supply Co. Inc.

Rental – Hourly	Year/Make	Model	Type	Capacity	HP
210.00	2015 Case	2050M	Dozer		214
270.00	2007 Volvo	290BLR	Lg. Track Backhoe		153
165.00	2019 Volvo	220 E	Lg. Track Backhoe		173
260.00	2015 Volvo	340	Lg. Track Backhoe		283
210.00	2005 Volvo	240BLR	Lg. Track Backhoe		168
120.00	2000 Midland		Truck Belly Dump	25 ton	
90.00	1999 Freightliner	FLD120	Truck End Dump	15 ton	
125.00	2020 Smith Co		Truck Side Dump	25 ton	
90.00	2005 Cat	420E	Backhoe		101
85.00	2019 Case	TV450 Track	Skid Steer		88
70.00	2016 Bobcat	S570 Wheel	Skid Steer		61
85.00	2018 Bobcat	T770 Track	Skid Steer		90
160.00	2017 Volvo	L120H	Front Loader		276
145.00	2013 Volvo	L90G	Front Loader		173
125.00	2018 Volvo	L70H	Front Loader		169
120.00	2012 Volvo	L60F	Front Loader		162

A motion was made by Stotz and seconded by Von Eschen to approve all bids submitted for 2020 machinery services. All in favor, motion carried.

States Attorney:

Steve Cotton met with the Commission regarding contracts he has created for the highway department and will have more information regarding out of county bids at the 4/9/2020 meeting. No action taken.

COVID-19 Pandemic:

The Commission requested to meet with the following courthouse officials States Attorney – Cotton, Auditor – Davenport, Treasurer – Karol Kniffen, Register of Deeds – Julie Pavel and Director of Equalization – Denise Weber to discuss preventative measures and a course of action. It was agreed by the Commission and all courthouse officials to take advanced precautions. County residents to be notified by public notice in the official newspapers, social media and posting on courthouse doors.

PUBLIC NOTICE
Due to the COVID-19 Pandemic
Effective 3/20/2020

The Charles Mix County Commission has ordered the Courthouse to be closed to the public with limited staff until further notice. We are asking all residents to conduct business with the County by mail, internet or phone. If you have business that must be conducted in person you will be required to have your temperature taken and answer a few health questions before being allowed to enter.

Auditors Office: 605-487-7131

Treasurer's Office: 605-487-7542

Register of Deeds Office: 605-487-7141

Clerk of Courts Office: 605-487-7511

Assessor's Office: 605-487-7382

GIS: 605-487-6184

Court Services: 605-487-7102

Extension Office: 605-487-7666

Weed Department: 605-487-5124

Nurses Office: 605-487-7094

Veterans Office: 605-487-7691

Dated this 19th day of March, 2020

Charles Mix County Board of Commissioners

Equalization Meeting:

Director of Equalization – Denise Weber met with the Commission to set the date and time for the annual Board of Equalization meeting. The board will meet 4/14/2020 at 10:00 am in the Commissioner room at the Charles Mix County courthouse. No further action taken.

April Meetings:

The regular sessions for April have been set for the 9th and 16th at 10:00 am. No further action taken.

Firewall Security:

A motion was made by Stotz and seconded by Von Eschen to approve and sign the quote from Tech Solutions for installation of a SonicWALL SOHO 250 Firewall with Comprehensive Gateway Security Suite for \$865.00. All in favor, motion carried.

Adjourn:

A motion was made by Stotz and seconded by Von Eschen to adjourn until the next regular session on April 9th, 2020 at 10:00 am. All in favor, motion carried.

BILLS 3-19-2020

COMMISSIONERS: TECH SOLUTIONS, SERVICES, 1626.57, **TOTAL: \$1,626.57**

ELECTIONS: ASSUMPTION OF THE BLESSED VIRGIN MARY, RENT PRIMARY, 50.00, **TOTAL: \$50.00**

COURTS: 75 JURORS, FEES/MILEAGE, 2537.56, SCILAWFORENSICS, SERVICES, 3500.00, STEPHANIE MOEN & ASSOCIATES, COURT REPORTER, 3.20, THOMSON REUTERS, BOOKS, 13368.00, **TOTAL: \$7,408.76**

AUDITOR: DANIELLE DAVENPORT, MILEAGE/MEALS, 65.00, TECH SOLUTIONS, SERVICES, 295.50, DAMIAN GRAVATT, SUPPLIES, 50.68, **TOTAL: \$411.18**

TREASURER: TECH SOLUTIONS, MINOR EQUIP, 86.00, **TOTAL: \$86.00**

STATES ATTORNEY: TECH SOLUTIONS, SOFTWARE, 12.00, PARKHURST LAW, CONTRACT, 3333.33, THOMSON REUTERS, SOFTWARE, 16.54, **TOTAL: \$3,361.87**

COURT APPOINTED ATTY: SWIER LAW, COURT APPOINTED, 1275.80, **TOTAL: \$1,275.80**

GOVERNMENT BLDGS: TECH SOLUTIONS, SERVICES, 12.50, TELEPHONE SYSTEMS, SERVICES, 410.00, WEGNER AUTO, REPAIRS, 127.59, L.A. CO-OP, UTILITIES/SUPPLIES, 1903.08, PLATTE IMPLEMENT, MAINTENANCE, 646.30, **TOTAL: \$3,099.47**

DIR OF EQUALIZATION: TECH SOLUTIONS, SOFTWARE, 143.00, **TOTAL: \$ 143.00**

REGISTER OF DEEDS: TECH SOLUTIONS, SOFTWARE, 25.00, **TOTAL: \$25.00**

VETERANS SERVICE: TECH SOLUTIONS, MINOR EQUIP, 36.50, **TOTAL: \$36.50**

GIS: TECH SOLUTIONS, SOFTWARE, 12.50, **TOTAL: \$12.50**

SHERIFF: ULTIMATE SHINE CAR WAS, MAINTENANCE, 60.00, AT&T MOBILITY, UTILITIES, 464.22, GALLS, EQUIPMENT, 915.18, AUTO GLASS EXPRESS, REPAIRS, 195.00, PLATTE BODY SHOP, REPAIRS, 3844.79, GEDDES CO-OP, MAINTENANCE, 96.05, OFFICE PRODUCTS, SUPPLIES, 522.63, PITNEY BOWES, POSTAGE LEASE, 504.00, DAVE'S SERVICE, MAINTENANCE, 108.75, **TOTAL: \$6,710.62**

JAIL: COHOY'S, GROCERIES, 451.11, OMNICELL, PRISONER CARE, 647.68, CHARM-TEX, PRISONER CARE, 118.90, JAMES DRUG, PRISONER CARE, 621.93, CASH-WAY DISTRIBUTING, GROCERIES, 5560.74, CHAMBERLAIN WHOLESALE, GROCERIES, 1352.10, COMMERCIAL STATE BANK, PRISONER CARE, 63.24, L.A. CO-OP, UTILITIES, 1729.30, OFFICE PRODUCTS, SUPPLIES, 111.91, PENNINGTON COUNTY JAIL, PRISONER TRANSPORT, 99.72, PITNEY BOWES, POSTAGE LEASE, 504.00, VERNON'S REPAIR, MAINTENANCE, **TOTAL: \$11,523.63**

CORONER: CHAD PETERS, SUPPLIES, 50.00, **TOTAL: \$50.00**

JUVENILE DETENTION: MINNEHAHA COUNTY REGIONAL JUVENILE, JUVENILE HOUSING, 3553.50, **TOTAL: \$3,553.50**

NURSE: WAGNER EARLY CHILDHOOD, APRIL '20 RENT, 652.62, PLATTE HEALTH CENTER AVERA, RENT, 383.00, **TOTAL: \$1,035.62**

WIC: WAGNER EARLY CHILDHOOD, APRIL '20 RENT, 330.00, **TOTAL: \$330.00**

MENTALLY ILL: LUCY LEWNO, SERVICES, 900.50, DEN HERDER LAW, COURT APPOINTED, 313.20, MARK KATTERHAGEN, SERVICES, 75.00, DARCY LOCKWOOD, SERVICES, 75.00, KENNEDY PIER & LOFTUS, COURT APPOINTED, 288.30, LEWIS & CLARK BEHAVIORAL HEALTH, SERVICES, 1068.00, **TOTAL: \$2,720.00**

COUNTY FAIR: L.A. CO-OP, UTILITIES, 350.06, **TOTAL: \$350.06**

COUNTY EXTENSION: TECH SOLUTIONS, SOFTWARE, 34.00, **TOTAL: \$34.00**

WEED: TECH SOLUTIONS, SOFTWARE, 12.50, L.A. CO-OP, SUPPLIES, 41.43, **TOTAL: \$53.93**

HIGHWAY: TECH SOLUTIONS, SERVICES, 68.00, MARK SOUKUP, FUEL, 20.00, DEVIN BURMEISTER, FUEL, 44.00, BERENS EXCAVATING, CONTRACT WORK/EXCISE TAX, 2539.60, HOSEK ENTERPRISE, MATERIALS, 967.37, L.A. CO-OP, 774.70, NORTHWESTERN ENERGY, UTILITIES, 28.03, WAGNER BUILDING, SUPPLIES, 7281.51, **TOTAL: \$11,723.21**

COMMUNICATIONS CENTER: DOLLAR GENERAL, MAINTENANCE, 30.00, B & L COMMUNICATIONS, MAINTENANCE, 479.00, L.A. CO-OP, MINOR EQUIP, 150.00, **TOTAL: \$659.00**

EMERGENCY DISASTER: TECH SOLUTIONS, SOFTWARE, 4.00, DANKO EMERGENCY, EQUIPMENT, 3990.00, CURRENT SOLUTIONS, EQUIPMENT, 3720.85, B & L COMMUNICATIONS, SERVICES/MAINTENANCE, 2122.90, **TOTAL: \$9,837.75**

24/7: DASH MEDICAL, SUPPLIES, 339.40, **TOTAL: \$339.40**

NON-DEPARTMENTAL: CHARLES MIX CO TREASURER, MV REFUND, 20.00, DENNIS SEVERSON, MV REFUND, 622.83, PAUL GARDNER, MV REFUND, 32.08, **TOTAL: \$674.91**

GRAND TOTAL: \$67,132.28

Neil Von Eschen, Chairman

Danielle Davenport, Auditor