

Charles Mix County
Board of Commissioners
Regular Session – January 21st, 2021
By Zoom Meeting

The Charles Mix County Board of Commissioners met in regular session on the 21st of January 2021 at 10:00 am. Chairman – Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order by means of Zoom conference with Vice-Chairman – Keith Mushitz, Commissioner – Colin Soukup, and Auditor – Danielle Davenport present.

Agenda:

A motion was made by Mushitz seconded by Soukup to approve the Agenda as presented. All in favor, motion carried.

Minutes:

A motion was made by Mushitz and seconded by Soukup to approve the minutes from the January 14th, 2021 regular session. All in favor, motion carried.

Bills:

A motion was made by Soukup and seconded by Mushitz to approve the bill for 1/19/2021. All in favor, motion carried.

A motion was made by Soukup and seconded by Mushitz to approve the bills for 1/21/2021. All in favor, motion carried.

Demo Bid:

All bids from the 1/14/2021 meeting were rejected by the board. Auditor-Davenport was advised to publish a new notice to bidders with the specifications to include bidders to use site materials to fill the ground and should reduce the amount of materials to be hauled. Sealed bids to be opened at the 2/18/2021 meeting.

2021 Wage Resolution:

Auditor – Davenport presented a draft of the 2021 Wage Resolution that included revisions to the deputy & jailer wages per Sheriff-Thaler’s request. No action taken at this time.

Purchase Request:

Auditor-Davenport informed the Commission that due to the high volume of documents printed by the Auditor’s Office the printer is no longer working and would like to upgrade to a new 4 in 1 printer from Office Products. A motion was made by Mushitz and seconded by Soukup to approve the purchase of a Ricoh IM 430F 4 in 1 printer for an approximate amount of \$2,300.00. All in favor, motion carried.

Highway:

Highway Superintendent – Doug Cimpl met with the Commission to update them of the following upcoming events: MSHA training for the highway department employees & the annual County Township Meeting to be held 2/9/2021. No action taken.

Cimpl requested the purchase of a new refrigerator for the Platte shop. A motion was made by Mushitz and seconded by Soukup to approve the purchase. All in favor, motion carried.

Overlay Bid:

A motion was made by Soukup and seconded by Mushitz to accept the bid that was opened at the 1/14/2021 meeting from Spencer Quarries Inc/Commercial Asphalt for \$80/ton to furnish and place 1 ½ inch mat for the 6 miles of Segment 103 County Rd 5. All in favor, motion carried.

Courthouse:

A motion was made by Mushitz and seconded by Soukup to open the courthouse doors to the public effective 1/22/2021 with masks being mandatory for customers & visitors. All in favor, motion carried.

Executive Session:

A motion was made by Mushitz and seconded by Soukup to enter into executive session at 10:54 am to discuss personnel with Auditor-Davenport present. All in favor, motion carried. An end was declared to executive session at 11:02 am with no action taken.

Sheriff’s Office:

Sheriff – Randy Thaler was present to discuss his proposed 2021 wage increase for deputies and jailers. A motion was made by Soukup and seconded by Mushitz to approve the requested wage scale increase that is to be incorporated into Wage Resolution 2021-01. All in favor, motion carried.

Thaler was advised by the Commission to have a non-compete agreement drafted by States Attorney – Steve Cotton to then be presented to the Commission to review and approve at that time. No further action taken.

Resolution 2021-01
2021 Wage Resolution

BE IT RESOLVED that the Charles Mix County Board of Commissioners adopt the following wage and policy scale for Charles Mix County Employees to be effective January 21, 2021 through January 20, 2022. This Resolution, when adopted, will nullify all previous wage scales.

Elected Officials: Danielle Davenport, Auditor, 47,528.00 per year, Karol Kniffen, Treasurer, 51,147.20 per year, Julie Pavel, Register of Deeds, 47,985.60 per year, Steven Cotton, States Attorney, 71,448.00 per year, Randy Thaler, Sheriff, 66,705.60 per year.

County Commissioners: Nick Stotz, 12,064.00 per year, Keith Mushitz, 12,064.00 per year, Colin Soukup, 12,064.00 per year.

Appointed Officials: Jerry Seiner, Veteran Service Officer, 14,305.20 per year, Denise Weber, Director of Equalization, 46,134.40 per year, Josh Rouse, Weed Supervisor, 36,108.80 per year, Derik Rolston, Chief Deputy/Investigator, 55,000.00 per year, Doug Cimpl, Highway Superintendent, 51,043.20 per year, Mike Kotab, Emergency Disaster Manager, 31,200.00 per year, Joel Kotab, Emergency Disaster Assistant, 15,600.00 per year, Chad Peters, Coroner, 200.00 per case.

Auditor: Crystal Longe, Deputy Auditor, 14.88 per hour.

Treasurer: Michelle Wentland: Deputy Treasurer, 19.71 per hour.

Registrar of Deeds: Marcia Bierman, Deputy Registrar of Deeds, 16.36 per hour.

Director of Equalization: Angelia Tronvold, Administrative Assistant, 16.36 per hour.

GIS Administrator: Karen Krcil, 18.86 per hour.

Custodian: Randy Winckler, 19.69 per hour.

States Attorney: Abigail Mumm, Administrative Assistant, 16.36 per hour.

Weed & Pest Department: Weed Board Members, 75.00 per meeting plus mileage.

WIC: Lynn Namminga, Administrative Assistant, 18.88 per hour.

Nurses: Kendal Warejcka, Administrative Assistant, 13.51 per hour.

Sheriff Department: Damon Griffith, Deputy Sgt., 20.88 per hour, Amanda Frandsen, Administrative Assistant, 17.47 per hour, Jacqueline Brecke, Administrative Assistant, 18.23 per hour, Ryan Paulson, Deputy, 19.76 per hour, Janet Budavich, Deputy, 19.12 per hour, Ethyn Van Camp, Deputy, 19.12 per hour, Travis DeBuhr, Deputy, 19.48 per hour, Tanner Novak, Deputy, 19.00 per hour.

Wages are subject to shift differential pay – 0.50 more from 6 pm to 6 am.

Jailers: Jarred Niehus, Jail Sgt., 18.11 per hour, Warren Bender, 17.59 per hour, Thomas Miller, 16.36 per hour, Tara Depaz Escobar, 16.73 per hour, Kevin Carda, 16.36 per hour, James Corkle, 16.24 per hour, Jerome Bernard, 15.25 per hour, Kacey Veurink, 15.25 per hour, Taylor Gray, 15.00 per hour.

Wages are subject to shift differential pay – 0.50 more from 6 pm to 6 am.

911 Dispatchers: John Crisman, 19.69 per hour, Paul Namminga, 19.69 per hour, Charles Marcinko, 18.30 per hour, Jacqueline Brecke, 18.84 per hour, Tammy DeJong, 16.86 per hour.

Wages are subject to shift differential pay – 0.50 more from 6 pm to 6 am.

911: Randy Thaler, 911 Coordinator, 6,000.00 per year, Denise Weber, 20.00 per hour, Karen Krcil, 20.00 per hour, Board Members, 75.00 per meeting plus mileage.

Highway Department: Mark Soukup, Foreman, 20.85 per hour, Ron Cuka, Crewman, 19.57 per hour, Mike Fuchs, Crewman, 19.06 per hour, Matt Foley Crewman, 14.51 per hour, Jerry Horst, Foreman, 20.98 per hour, Rodney Wright, Crewman, 18.47 per hour, Nathan Bierman, Crewman, 16.00 per hour, Devin Burmeister, Crewman, 16.00 per hour, Rick Sternberg, Foreman, 20.99 per hour, Chad Koopal, Crewman, 19.21 per hour, Nick Holter, Crewman, 19.06 per hour, Andrew Slaba, Crewman, 14.88 per hour, Jessica Tschumper, Administrative Assistant, 13.51 per hour.

Election Workers: Election School, 25.00 per day, Precinct Superintendent, 200.00 per day, Precinct Worker, 175.00 per day, Absentee Board, 15.00 per hour, Election Night Worker, 15.00 per hour.

Base Wages:

Administrative Employees Full-time/Part-time: 13.00 per hour

Highway Crewman Employees: 14.00 per hour

Base Wages Increase:

FT – Sheriff Deputy – Certified: 19.00 per hour
FT – Sheriff Deputy – Uncertified: 18.00 per hour
FT – Jailer / 911 – Certified: 15.00 per hour
FT – Jailer / 911 – Uncertified: 14.50 per hour
PT - Sheriff Deputy – Certified: 19.00 per hour
PT - Sheriff Deputy – Uncertified: 18.00 per hour
PT - Jailer / 911 – Certified: 15.00 per hour
PT - Jailer / 911 – Uncertified: 14.50 per hour

Sheriff's Office:

Shift differential pay – 0.50 more from 6 pm – 6 am

All wage scales are subject to amendment and change by the Board of Commissioners at any time upon proper resolution.

A motion was made by Soukup and seconded by Mushitz to adopt Wage Resolution 2021-01 as presented. All in favor, motion carried.

Signed and Dated this 21st day of January 2021

Nick Stotz, Chairman

Keith Mushitz, Vice-Chairman

Colin Soukup, Commissioner

Public Comments:

District III GIS Coordinator – Harry Redman was present to discuss the upcoming review of district lines in Charles Mix County. Redman explained that District III is awaiting the 2020 Census data release to begin this process. District III will notify the County before the review commences. No action taken.

February Meetings:

The February meetings have been set for the 12th & 18th.

Adjourn:

A motion was made by Mushitz and seconded by Soukup to adjourn until the next regular session on February 12th, 2021. All in favor, motion carried.

BILL 1/19/2021

COMMISSIONERS: SOUTH DAKOTA STATE TREASURER, SALES TAX, 58.50, **TOTAL: \$58.50**

AUDITOR: SOUTH DAKOTA STATE TREASURER, SALES TAX, 13.98, **TOTAL: \$13.98**

TREASURER: SOUTH DAKOTA STATE TREASURER, SALES TAX, 207.18, **TOTAL: \$207.18**

DIR OF EQUALIZATION: SOUTH DAKOTA STATE TREASURER, SALES TAX, 186.24, **TOTAL: \$186.24**

REG OF DEEDS: SOUTH DAKOTA STATE TREASURER, SALES TAX, 78.00, **TOTAL: \$78.00**

GIS: SOUTH DAKOTA STATE TREASURER, SALES TAX, 169.43, **TOTAL: \$169.43**

SHERIFF: SOUTH DAKOTA STATE TREASURER, SALES TAX, 308.91, **TOTAL: \$308.91**

HIGHWAY: SOUTH DAKOTA STATE TREASURER, SALES TAX, 9828.00, **TOTAL: \$9,828.00**

GRAND TOTAL: \$10,850.24

BILLS 1/21/2021

COMMISSIONERS: TECH SOLUTIONS, SOFTWARE/SERVICES, 71.42, PLATTE ENTERPRISE, PUBLISHING, 604.73, PECHOUS PUBLICATIONS, PUBLISHING, 1433.54, **TOTAL: \$2,109.69**

ELECTIONS: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, **TOTAL: \$164.29**

COURTS: 9 JUROR'S, JURY FEES, 607.92, TREVOR STOKES, EXPERT WITNESS, 15150.00, PLATTE HEALTH CENTER, BLOOD ALCOHOL, 165.00, **TOTAL: \$15,922.92**

AUDITOR: QUADIENT LEASING USA, POSTAGE LEASE, 164.30, TECH SOLUTIONS, SOFTWARE/SERVICES, 511.42, PECHOUS PUBLICATIONS, SUBSCRIPTIONS, 84.50, **TOTAL: \$760.22**

TREASURER: QUADIENT LEASING USA, POSTAGE LEASE, 164.30, TECH SOLUTIONS, SOFTWARE/SERVICES, 284.42, PLATTE ENTERPRISE, PUBLISHING, 185.06, **TOTAL: \$633.78**

STATES ATTORNEY: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, PARKHURST LAW, DEC '20 CONTRACT, 3333.33, THOMSON REUTERS, SOFTWARE, 159.14, **TOTAL: \$3,728.17**

COURT APPOINTED ATTY: STEKLY LAW, COURT APPOINTED, 2334.57, SANDY STEFFEN, COURT APPOINTED, 5373.05, HEIN LAW, COURT APPOINTED, 316.70, SWIER LAW, COURT APPOINTED, 802.80, KEITH GOEHRING, COURT APPOINTED, 2501.40, WHALEN LAW, COURT APPOINTED, 32835.27, **TOTAL: \$44,891.23**

ABUSED/NEG CHILD DEFENSE: SWIER LAW, COURT APPOINTED, 1401.60, **TOTAL: \$1,401.60**

GOVERNMENT BLDGS: TECH SOLUTIONS, SOFTWARE/SERVICES, 71.41, CULLIGAN WATER, RENTAL, 68.00, **TOTAL: \$139.41**

DIR OF EQUALIZATION: QUADIENT LEASING USA, POSTAGE LEASE, 164.30, TECH SOLUTIONS, SOFTWARE/SERVICES, 536.42, **TOTAL: \$700.72**

REGISTER OF DEEDS: QUADIENT LEASING USA, POSTAGE LEASE, 164.30, TECH SOLUTIONS, SOFTWARE/SERVICES, 226.42, **TOTAL: \$390.72**

VETERANS SERVICE: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, TECH SOLUTIONS, SOFTWARE/SERVICES, 139.41, PLATTE ENTERPRISE, PUBLISHING, 39.88, **TOTAL: \$343.58**

GIS: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, TECH SOLUTIONS, SOFTWARE/SERVICES, 187.42, MICROFILM IMAGING SYSTEMS, SOFTWARE, 480.00, **TOTAL: \$831.71**

SHERIFF: KILO 2 WORKING DOG KENNELS, K-9 PROGRAM, 5000.00, **TOTAL: \$5,000.00**

JUVENILE DETENTION: MINNEHAHA CO JUVENILE DETENTION, DEC '20 JUV HOUSING, 7828.21, **TOTAL: \$7,828.21**

NURSE: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, WAGNER EARLY CHILDHOOD, RENT FEB '21, 682.10, PLATTE HEALTH CENTER, RENT, 383.00, **TOTAL: \$1,229.39**

WIC: WAGNER EARLY CHILDHOOD, RENT FEB '21, 330.00, **TOTAL: \$330.00**

MENTALLY ILL: LUCY LEWNO, MH SERVICES, 166.50, AVERA MED GRP UNIV PSYCH, MH SERVICES, 520.69, MARK KATTERHAGEN, MH SERVICES, 15.00, DARCY LOCKWOOD, MH SERVICES, 15.00, CREIGHTON THURMAN LAW, COURT APPOINTED, 209.40, LEWIS & CLARK BEHAVIORAL, SERVICES, 184.00, YANKTON COUNTY SHERIFF DEPT, SERVICES, 50.00, YANKTON COUNTY TREASURER, SERVICES, 122.50, **TOTAL: \$1,283.09**

MENTAL HEALTH CENTERS: LEWIS & CLARK BEHAVIORAL HEALTH, 2021 BUDGET REQUEST, 13702.80, **TOTAL: \$13,702.80**

RECREATION TITLE 5: BOYS & GIRLS CLUB, 2021 BUDGET REQUEST, 10000.00, **TOTAL: \$10,000.00**

COUNTY FAIR: SORLIEN PLUMBING, REPAIR/MAINTENANCE, 151.50, **TOTAL: \$151.50**

SENIOR CITIZENS: ROCS, 2021 BUDGET REQUEST TRANSPORTATION/DINNING, 10400.00, **TOTAL: \$10,400.00**

COUNTY EXTENSION: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, TECH SOLUTIONS, SOFTWARE/SERVICES, 42.41, **TOTAL: \$206.70**

SOIL CONSERVATION: CHARLES MIX CONSERVATION DISTRICT, 2021 BUDGET REQUEST, 22000.00, **TOTAL: \$22,000.00**

WEED: QUADIENT LEASING USA, POSTAGE LEASE, 164.29, TECH SOLUTIONS, SOFTWARE/SERVICES, 158.42, **TOTAL: \$322.71**

HIGHWAY: QUADIENT LEASING USA, POSTAGE LEASE, 164.30, TECH SOLUTIONS, SOFTWARE/SERVICES, 139.42, EQUIPMENT BLADES, EQUIPMENT, 364.00, SD DEPARTMENT OF REVENUE, PLATES, 15.00, DMC WEAR PARTS, EQUIPMENT/FREIGHT, 5453.45, NORTHERN MATERIALS, CUSTOM CRUSHING, 4397.25, RANDALL RYSAVY, CLAY DIRT, 627.48, LIEUWEN'S, SUPPLIES, 121.07, LYLE SIGNS, 911 SIGNS/FREIGHT, 176.17, MARK'S MACHINERY, PARTS/SUPPLIES, 402.50, NORTHWESTERN ENERGY, UTILITIES, 164.96, PLATTE ENTERPRISE, PUBLISHING, 29.41, POWERPLAN, REPAIRS, 1065.63, RON'S AUTO GLASS, REPAIR, 230.00, SD DEPT OF TRANSPORTATION, SERVICES, 1190.54, WW TIRE, REPAIR/MAINTENANCE, 355.62, PECHOUS PUBLICATIONS, PUBLISHING, 72.36, **TOTAL: \$14,969.16**

EMERGENCY DISASTER: TECH SOLUTIONS, SERVICES, 29.00, **TOTAL: \$29.00**

DOMESTIC ABUSE: NATIVE AMERICAN WOMEN'S, 2021 BUDGET REQUEST, 4000.00, **TOTAL: \$4,000.00**

M & P RELIEF: MICROFILM IMAGING, SOFTWARE/SERVICES, 650.00, **TOTAL: \$650.00**

NON-DEPARTMENTAL: STATE MOTOR VEHICLE, MV REFUND, 40.00, **TOTAL: \$40.00**

GRAND TOTAL: \$164,160.60