Charles Mix County

Board of Commissioners

**Regular Session – October 14, 2021**

**(UNAPPROVED)**

The Charles Mix County Board of Commissioners met in regular session on the 14th of October 2021 at 10:00 am. Commissioner – Colin Soukup opened the meeting with the Pledge of Allegiance. Chairman- Nick Stotz called the meeting to order with Vice-Chairman – Keith Mushitz and Interim Auditor – Denise Weber present.

**Agenda:**

A motion was made by Mushitz seconded by Soukup to approve the Agenda. All in favor, motion carried.

**Minutes:**

A motion was made by Mushitz and seconded by Soukup to approve the minutes from the September 23rd, 2021 meeting. All in favor, motion carried. A motion was made by Mushitz and seconded by Soukup to approve the minutes from the September 28th, 2021 special meeting. All in favor, motion carried

**Reports:**

A motion was made by Mushitz and seconded by Soukup to approve the Auditors Account Balance with the Treasurer Account Report as of September 30, 2021 for $7,431,415.30. All in favor, motion carried.

TOTAL DEPOSITS IN THE BANKS $7,260,653.85

TOTAL CASH $ 600.00

TOTAL CHECKS $ 73,480.98

MERP FUND $ 96,680.47

TOTAL $7,431,415.30

**Register of Deeds Report:**

A motion was made by Mushitz and seconded by Soukup to approve the Register of Deeds Statement of Fees collected during the month ending September 30, 2021 in the amount of $10,130.00. All in favor, motion carried.

**Bills:**

A motion was made by Mushitz and seconded by Soukup to approve the bills for 10-14-21. All in favor, motion carried.

**Plats:**

A motion by Mushitz and seconded by Soukup to approve the plat of Lots 3 and 4, and the S1/2 of the NW1/4 in Section 3, Township 98N, Range 68W of the 5th P.M., Charles Mix County. All in favor, motion carried.

 A motion by Mushitz and seconded by Soukup to approve the plat of Government Lots 1, 2 and 3, and the S1/2 of the NE1/4 and the SE1/4 of the NW1/4 located in Section 4, Township 98N, Range 68W of the 5th P.M., Charles Mix County. All in favor, motion carried.

**Drainage Permits:**

A motion by Soukup and seconded by Mushitz to approve the Drainage Permit for the NE1/4 of Section 24, Township 98N, Range 67W of the 5th P.M., Charles Mix County. All if favor, motion carried.

 A motion by Soukup and seconded by Mushitz to approve the Drainage Permit for the SW1/4 of Section 32, Township 97N, Range 61W of the 5Th P.M., Charles Mix County. All in favor, motion carried.

**Diane Murtha:**

 Diane met with Commissioners to update them on the American Rescue Plan Act funds and reports that are due. She also mentioned that Eide Bailly was offering to provide consulting services regarding the use of the ARPA funds. The cost of the service is $2,000. A motion was made by Mushitz and seconded by Soukup to pay Bailly for consulting services. All in favor, motion carried.

**Boys and Girls Club Request:**

 A letter was read in regards to a donation request of $10,000 to help the Boys and Girls Club of Missouri River Area. A motion by Mushitz and seconded by Soukup to donate the same as last year in the amount of $10,000. All in favor, motion carried.

**GIS:**

 GIS Administrator-Karen Krcil met with commissioners to discuss new office equipment. Krcil explained that the plotter machine she has needs to be replaced. A motion by Soukup and seconded by Mushitz to have Krcil order a new one. All in favor, motion carried.

**Old Highway 50:**

 State’s Attorney Steve Cotton met with commissioners to discuss the old Highway 50 that the State deeded to Charles Mix County. After discussion, Cotton needed some time to look into the matter. No action taken.

**George Houska:**

 George Houska met with Commissioners to discuss his land that he owns in Rouse Township. No action taken.

**RCWD:**

Scott Pick from Randall Community Water District met with Commissioners to talk about the summary of proposed water projects they would like to complete with the use of the ARPA funds. No action taken.

**Highway:**

**Fuel Quotes:**

Highway Superintendent – Cimpl presented the fuel quotes. A motion was made by Mushitz and seconded by Soukup to approve the Fuel Quotes from October 15, 2021 to November 14, 2021. All in favor, motion carried.

District #1 - Wagner

 Diesel Fuel – CHS/Farmers Alliance #1 - $3.23 #2 – $2.91

 Premium-Fieldmaster #1 - $3.28 #2 - $2.96

 Propane – Best Propane $ 1.89

 District #2 - Lake Andes

 Diesel Fuel – CHS Farmers Alliance #1 – $3.23 #2 –$2.91

 Lake Andes Farmers COOP #2 - $2.95

 Propane – Best Propane $1.89

 District #3 – Platte

 Diesel Fuel – 3D Oil & LP #1 – #2 – 2.695

 Propane – 3D Oil & LP $1.82

County Highway Shop - Geddes

 Diesel Fuel – Geddes Farmers Co-op #1 – #2 – 2.86

Propane – 3D Oil & LP $1.82

 Cimpl discussed that Wheeler Road is sliding. They will maintain and monitor for now. No action taken.

**Executive Session:**

 A motion was made by Mushitz and seconded by Soukup to enter into executive session at 11:50 am to discuss personnel with Interim Auditor – Weber, Highway Superintendent – Cimpl, Highway Administrative Assistant – White present to discuss personnel. All in favor, motion carried. An end was declared to executive session at 12:05 pm.

**Personnel:**

 Highway Superintendent - Cimpl provided a letter of resignation from Christopher Olson. A motion was made by Mushitz and seconded by Soukup to accept the letter of resignation with last day of employment being 10/14/2021. All in favor, motion carried.

**Commissioner Meeting Policy:**

 A motion was made by Mushitz and seconded by Soukup to schedule meetings the second and fourth Thursdays of each month. With all in favor the new policy will go into effect November 2021, motion carried.

**Executive Session:**

 A motion was made by Mushitz and seconded by Soukup to enter into executive session at 12:15 pm to discuss personnel with Interim Auditor – Weber and Hutchinson Auditor – Murtha present. All in favor, motion carried. An end was declared to executive session at 1:00 pm.

**Public Comment:**

No public comments were heard. No action taken.

**October Meetings:**

The next meetings for October is set for the 28th at 10:00 am.

**Tax Sale:**

The 2021 Tax Sale was conducted with all 11 parcels being sold at auction.

**Adjourn:**

A motion was made by Mushitz and seconded by Soukup to adjourn All in favor, motion carried.

**BILLS 10-14-21**

**COMMISSIONERS:** TECH SOLUTIONS, SOFTWARE SERVICES,42.22, VON ESCHEN LAWN & LANDSCAPE, 245.00, ALTERNATIVE HR, LLC, 1,172.80, PLATTE ENTERPRISE ADVERTISING 154.25, PECHOUS PUBLICATIONS LLC PUBLISHING 2,203.12,WHALEN LAW OFFICE, 656.25 **TOTAL: 4,473.64**

**ELECTIONS:** QUADIENT FINANCE USA, INC., POSTAGE 256.82, OFFICE PRODUCTS, 31.20**TOTAL: 288.02**

**COURTS:** RONALD KAFKA,JUROR FEES,61.76,LAURA HUBERT,JUROR FEES,63.44, JULIE GUSTAD,JUROR FEES,79.40,DEAN SCHAEFER,COURT REPORTING, 1,131.00,PEARCE VANDERPOL,JUROR FEES 62.60,BRADEN ANDERSON,JUROR FEES,76.04,LINDA IEDEMA,JUROR FEES, 75.20, SHELIA R GAU,JUROR FEES,55.88,JEREMY ELDRIDGE, JUROR FEES,55.04, REBECCA JANDREAU, JUROR FEES,62.60,DEPARTMENT OF HEALTH, BLOOD DRAWS, 1,335.00,CENTURY LINK, UTILITIES, 4.66, VERIZON WIRELESS,UTILITIES,198.00,FORT RANDALL TELEPHONE,UTILITIES,192.67,THOMSON REUTERS,BOOKS,8,210.00**TOTAL: 11,663.29**

**AUDITOR**: TECH SOLUTIONS,SOFTWARE SERVICES 540.42,QUADIENT FINANCE USA, INC.,POSTAGE 256.83,CRYSTAL LONGE, INSURANCE REFUND,80.40,CENTURY LINK, UTILITIES,9.96,FORT RANDALL TELEPHONE,157.30,OFFICE PRODUCTS,SUPPLIES,174.85,PLATTE ENTERPRISE,ADVERISING,592.12,PECHOUS PUBLICATIONS,PUBLISHING,226.80 **TOTAL: 2,038.68**

**TREASURER**: TECH SOLUTIONS,SOFTWARE SERVICES,352.42,QUADIENT FINANCE USA, INC.,POSTAGE,256.83,CENTURY LINK, UTILITIES,8.21,COMMERCIAL STATE BANK,TRAVEL, 530.37,FORT RANDALL TELEPHONE,UTILITIES,152.56,KAROL KNIFFEN,INSURANCE REFUND,888.22,OFFICE PRODUCTS CENTER,302.46,PLATTE ENTERPRISE,ADVERTISING,408.41,PECHOUS PUBLICATIONS,PUBLISHING,663.76**TOTAL: 3,563.24**

**STATES ATTORNEY:** TECH SOLUTIONS,SOFTWARE SERVICES,71.41,BLUE360 MEDIA,BOOKS,92.75,CITY OF LAKE ANDES,UTILITIES,49.57,QUADIENT FINANCE USA, INC.,POSTAGE 256.82,CRAIG PARKHURST,COPIES,5.00,CENTURY LINK,UTILITIES,17.62,LAWNS UNLIMITED,SPRAYING,38.50,FORT RANDALL TELEPHONE,UTILITIES,229.05,DALLAS KOK,GARBAGE,55.00,NORTHWESTERN ENERGY,UTILITIES,183.44,OFFICE PRODUCTS,485.68,APPEARA,SUPPLIES,58.84, PECHOUS PUBLICATIONS,ADVERTISING,122.48**TOTAL: 1,666.16**

**COURT APPOINTED ATTORNEYS**: JOHNSON POCHOP LAW OFFICE,7,813.55, STEKLY LAW OFFICE,708.93,DAILEY LAW OFFICE,1,893.90,HEIN LAW OFFICE,2,345.01,SWIER LAW OFFICE,2,007.90, KEITH GOEHRING,3,175.21,WHALEN LAW OFFICE,5,004.05 **TOTAL:22,948.55**

**GOVERNMENT BLDGS:** TECH SOLUTIONS,SOFTWARE SERVICES,71.41,CULLIGAN WATER CONDITIONING,COOLER RENTAL 138.50,PLATTE TREE & LAWN CARE, SPRAYING,179.00,CITY OF LAKE ANDES, UTILITIES,465.96,US BANK ST PAUL, INTEREST,18,935.44,3D SECURITY,SERVICE,157.50BUILDING CENTER,SUPPLIES 143.30,LAWNS UNLIMITED,SPRAYING,300.00,COMMERCIAL STATE BANK,SUPPLIES,352.67,DALLAS KOK, GARBAGE,55.00,NORTHWESTERN ENERGY,UTILITIES,1,284.22,PLATTE IMPLEMENT,REPAIRS,2,437.36, APPEARA, SUPPLIES, 64.80 **TOTAL:24,585.16**

**DIRECTOR OF EQUALIZATION**: TECH SOLUTIONS,SOFTWARE SERVICES,720.42,QUADIENT FINANCE USA, INC,POSTAGE 256.83,CENTURY LINK,UTILITIES,13.17FORT RANDALL TELEPHONE,UTILITIES,145.52,MICROFILM IMAGING SYSTEMS,SOFTWARE,120.00,OFFICE PRODUCTS, SUPPLIES,66.2,PLATTE ENTERPRISE,ADVERTISING,58.00,PECHOUS PUBLICATION, ADVERTISING,100.80 **TOTAL: 1,480.94**

**REGISTER OF DEEDS:** TECH SOLUTIONS,SOFTWARE SERVICES,255.42,QUADIENT FINANCE USA, INC.,POSTAGE 250.00 **TOTAL: 505.42**

**VETERANS SERVICE**: TECH SOLUTIONS,SOFTWARE SERVICES,55.42,QUADIENT FINANCE USA, INC.,POSTAGE,256.83,CENTURY LINK, UTILITIES,10.64,WRIGHT EXPRESS, GAS,57.44,COMMERCIAL STATE BANK,TRAVEL,353.58, FORT RANDALL TELEPHONE,UTILITIES,165.26,MICROFILM IMAGING,SOFTWARE,685.00,OFFICE PRODUCTS,SUPPLIES,98.55 **TOTAL: 1,882.72**

**VETERANS SERVICE:** DAVID ISEBRANDS,MILEAGE,14.28,TECH SOLUTIONS,SOFTWARE,110.41,QUADIENT FINANCE,POSTAGE,256.83,CRAIG UNTERBRUNNER,MILEAGE,28.14,DONALD KOTAB,MILEAGE,21.84,TRACY NELSON,MILEAGE,82.32,CENTURY LINK,UTILITIES,15.65,FORT RANDALL TELEPHONE,UTILITIES,152.55,OFFICE PRODUCTS,SUPPLIES,117.18 **TOTAL:799.20**

**GIS:** TECH SOLUTIONS,SOFTWARE SERVICES,187.42,QUADIENT FINANCE USA, INC.,POSTAGE,256.82,CENTURY LINK,UTILITIES,6.83,FORT RANDALL TELEPHONE,UTILITIES,152.55,OFFICE PRODUCTS, SUPPLIES,31.20 **TOTAL: 634.82**

**SHERIFF**:ULTIMATE SHINE CAR WASH, LCC,NOVAK-CAR WASH,12.00,AT&T MOBILITY,CELL PHONES,477.61,FEDEX,SHIPPING FEE,9.79,HMN ARCHITECTS INC, ARCHITECT PLANS,953.89,GALLS,CLOTHING,294.33,DASH MEDICAL GLOVES,BLACK NITRILE GLOVES,411.80, CENTURY LINK,UTILITIES,46.95,BUILDING CENTER,SUPPLIES,15.72,WRIGHT EXPRESS,GAS,3,505.54,RANDY THALER,TRAININGS & MEETINGS,80.00,COMMERICAL STATE BANK,MEETINGS & SOFTWARE,190.25,FORT RANDALL TELELPHONE,UTILITIES,621.50,DALLAS KOK,GARBAGE,120.00,NORTHWESTERN ENERGY, UTILITIES,686.59,OFFICE PRODUCTS CENTER INC,SUPPLIES,242.42,PITNEY BOWES GLOBAL FINANCIAL,POSTAGE METER,118.38, SEVERSON SERVICE,VEH MAINTENANCE,538.89, VERNON’S REPAIR,REPAIRS,94.45,WAGNER AUTO SUPPLY,WIPER BLADES,36.98 **TOTAL: 8,457.09**

**JAIL**:REDWOOD TOXICOLOGY,ORAL TESTS,500.00,DOLLAR GENERAL,PRISONER CARE,4.00,CAHOY'S GENERAL STORE,GROCERIES,421.60,BRECKE PEST CONTROL LLC,PEST CONTROL,100.00, CITY OF LAKE ANDES,UTILITIES,563.83,MARK ONE MANUFACTURING,HAND SANITIZER,343.52,HMN ARCHITECTS INC,ARCHITECT PLANS,953.90,MINNEHAHA COUNTY JAIL, MEDS,183.75,TURNKEY CORRECTIONS,PRISONER CARE KITS,431.17,GALLS,CLOTHING,111.84,JAMES DRUG INC,MEDS,300.44,CASH-WAY DISTRIBUTING CO,GROCERIES,5,861.90, WILLOUGHBY INDUSTRIES,PNEUMATIC REBUILD & ASSEMBLY,1,713.10,WRIGHT EXPRESS,GAS,320.33,AVERA ST BENEDICT,CLINIC VISIT,144.84,CHAMBERLAIN WHOLESALE SUPPLY CO,GROCERIES, 1,550.90,COMMERCIAL STATE BANK,SUPPLIES,473.13, FORT RANDALL TELEPHONE,UTILITES,98.11,LAKE ANDES FARMERS COOP,PROPANE,311.52,MIDWEST FIRE & SAFETY,FIRE EXT. MAINT.47.40,NORTHWESTERN ENERGY,UTILITIES,686.59,OFFICE PRODUCTS CENTER INC,SUPPLIES, 572.16,PITNEY BOWES GLOBAL FINANCIAL,POSTAGE METER,18.38**TOTAL: 15,812.37**

**CORONER:**DEPARTMENT OF HEALTH,BLOOD DRAWS,190.00 **TOTAL: 190.00**

**NURSE**: WAGNER EARLY CHILDHOOD,RENT,682.10,QUADIENT FINANCE USA, INC.,POSTAGE, 256.82, PLATTE HEALTH CENTER AVERA CLINIC,RENT,383.00 T**OTAL: 1,321.92**

**WIC**: WAGNER EARLY CHILDHOOD,RENT,330.00 **TOTAL: 330.00**

**MENTALLY ILL**:LUCY LEWNO,SERVICES,112.25,LEHR LAW OFFICE,SERVICES,1,376.10,MARK KATTERHAGEN,SERVICES,6.00,DARCY LOCKWOOD,SERVICES,6.00,KEITH GOEHRING,MI BOARD & SERVICES,313.85KOLETZKY LAW OFFICE PROF,COURT APPOINTED,150.50,YANKTON COUNTY TREASURER,METAL ILLNESS,95.30 **TOTAL: 2,060.00**

**MENTAL HEALTH CENTERS:** LIFESCAPE,SERVICES,60.00,CENTER FOR INDEPENDENCE,SERVICES,120.00,ABILITY BUILDING SERVICES,SERVICES,225.00 **TOTAL: 405.00**

**COUNTY FAIR:**CITY OF LAKE ANDES,UTILITIES,81.29,CAROL BARTNESS, HORSE ARENA RENTAL,125.00,CENTURY LINK,UTILITIES,4.56**,**BUILDING CENTER,SUPPLIES,9.58,CHARLES MIX ELECTRIC,UTILITIES,82.00, FORT RANDALL TELEPHONE,UTILITIES,52.00,NORTWESTERN ENERGY,UTILITIES,112.39 **TOTAL: 466.82**

**COUNTY EXTENSION**:TECH SOLUTIONS SOFTWARE,SERVICES,42.41,QUADIENT FINANCE USA, INC.,POSTAGE,256.82, CENTURY LINK,UTILITIES,4.56,COMMERCIAL STATE BANK,SUPPLIES,14.00,FORT RANDALL TELEPHONE,UTILITIES,152.55,OFFICE PRODUCTS CENTER INC,SUPPLIES,281.53,PECHOUS PUBLICATIONS LLC,ADVERTISING,184.35**TOTAL: 936.22**

**WEED**: TECH SOLUTIONS SOFTWARE,SERVICES,139.42QUADIENT FINANCE USA, INC., POSTAGE,256.82,CENTURY LINK,UTILITIES,4.56,WRIGHT EXPRESS,GAS,340.77,FORT RANDALL TELEPHONE,UTILITIES,152.55,GEDDES FARMERS COOP,SUPPLIES,149.50,MEYERINK FARM SERVICE,REPAIRS,1,835.25,OFFICE PRODUCTS,SUPPLIES,31.20 **TOTAL: 2,910.07**

**HIGHWAY**:SAMUELSON TIRE & OIL,DIESEL & GAS,4,685.80,TECH SOLUTIONS,SOFTWARE SERVICES,168.42,GARRETT TIRES & TREADS,TIRES,21,159.50,MYERS SANITATION,GARBAGE,29.30,CAHOY’S GENERAL STORE,SUPPLIES,22.13,CITY OF LAKE ANDES,UTILITIES,51.31,QUADIENT FINANCE USA, INC.,POSTAGE,256.83,SD LTAP,CONFERENCE,100.00,CENTURY LINK,UTILTIES,2.96,JOYCE SOULEK,GRAVEL,1,189.56,RCWD,UTILITIES,25.50,WRIGHT EXPRESS,GAS,995.12,LAWNS UNLIMITED,SPRAYING,48.75,A-OX WELDING SUPPLY CO,CYLINDER LEASE,185.95,BUTLER MACHINERY COMPANY,PARTS,511.42,CHARLES MIX ELECTRIC,UTILTIES,132.09,COMMERICAL STATE BANK,SUPPLIES,48.95,DIAMOND MOWERS,MOTOR,4,235.58,FT RANDALL TELEPHONE,UTILTIES,259.69,GEDDES FARMERS COOP,DIESEL,GAS & REPAIRS,1,548.62,MEYERINK FARM SERVICE,REPAIRS,225.43,MIDSTATE COMMUNICATIONS,UTILITIES,89.70,MIDWEST AG, SUPPLIES,75.99,NORTHWESTERN ENERGY,UTILITIES,438.33,OFFICE PRODUCTS,SUPPLIES,31.20,CITY OF PLATTE,UTILITIES,69.94,PLATTE ENTERPRISE,ADVERTISING,387.64,POWERPLAN,SUPPLIES,1,669.70,PRORATE SERVICES,SCREENINGS,40.00,PECHOUS PUBLICATIONS,PUBLISHING,320.76,WAGNER BUILDING SUPPLY,SUPPLIES,37.125.10 **TOTAL: 39,043.29**

**911 SERVICE FUND:** POWERPHONE,YEARLY MAINTENANCE,159.80,GOLDEN WEST TELECOMMUNICATIONS,UTILITIES,16.37,MIDSTATE COMMUNICATIONS,UTILITIES,199.17,NORTHWESTERN ENERGY,UTILITIES,343.29**TOTAL: 718.63**

**EMERGENCY DISASTER EMERGENCY & DISAST:** TECH SOLUTIONS,SOFTWARE SERVICES,29.00,B & L COMMUNICATIONS,MONITOR PAGER,23,905.00,CHARLES MIX ELECTRIC,UTILITIES,48.28,FORT RANDALL TELEPHONE,UTILITIES,144.06 **TOTAL: 24,126.34**

**GRAND TOTAL: 10,465.33**

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Nick Stotz, Chairman Denise Weber,Interim Auditor