Charles Mix County

Board of Commissioners

**Regular Session – October 28, 2021**

**(UNAPPROVED)**

The Charles Mix County Board of Commissioners met in regular session on the 28th of October 2021 at 10:00 am. Commissioner – Colin Soukup opened the meeting with the Pledge of Allegiance. Chairman- Nick Stotz called the meeting to order with Interim Auditor – Denise Weber present.

**Agenda:**

A motion was made by Soukup seconded by Stotz to approve the Agenda. All in favor, motion carried.

**Minutes:**

A motion was made by Soukup and seconded by Stotz to approve the minutes from the October 14, 2021 meeting. All in favor, motion carried.

**Bills:**

A motion was made by Soukup and seconded by Stotz to approve the bills for 10-28-21. All in favor, motion carried.

Vice Chairman- Keith Mushitz joined the meeting

**November Meetings:**

November Meetings will be Tuesday, November 9th and Tuesday November 23rd, 2021 at 10:00am due to the holidays.

November Holiday:

The courthouse will be closed Thursday, November 11th for Veteran’s Day.

The courthouse will be closed Thursday, November 25-26th for Thanksgiving. A motion was made by Soukup and seconded by Mushitz to close the Courthouse for the listed holidays. All in favor, motion carried.

**HR:**

A motion was made by Soukup and seconded by Stotz to continue the agreement with Alternative HR, LLC for another month. All in favor, motion carried.

**4H Building:**

A motion was made by Soukup and seconded by Stotz to not rent the 4H building until an Extension Agent is hired. All in favor, motion carried.

**Highway:**

Infrastructure: Highway Superintendent Doug Cimpl provided a preliminary map from Brosz Engineering on the location of culverts.

Personnel: Cimpl gave an update on applications and the lack thereof. They also posted the job openings for free at Mitchell and Lake Area Vo-Tech schools.

DWare: Cimpl and Administrative Assistant Debbie White presented information on a computer software program designed for SD Highway Departments. A motion was made by Soukup and seconed by Stotz to approve travel for White to visit Bon Homme County to see if this would be of interest. All favor, motion carried.

**DOE:**

Director of Equalization-Denise Weber presented the State Bids for a vehicle purchase. A motion was made by Mushitz and seconded by Soukup to purchase a Jeep Grand Cherokee off the state bids. All in favor, motion carried.

**GIS:**

GIS Administrator-Karen Krcil met with commissioners to discuss and sign a MOU with Charles Mix Electric on sharing data. A motion was made by Mushitz and seconded by Soukup. All in favor, motion carried.

**Department Heads:**

Commissioners met with all Department Heads to discuss claim vouchers and timesheets. Monthly department head meetings were discussed and in favor of by all. The next Department Head meeting will be the first meeting in December.

**Adjourn:**

A motion was made by Soukup and seconded by Mushitz to adjourn. All in favor, motion carried.

**BILLS 10-28-21**

**COMMISSIONERS:** SD County Commissioners Association, consulting services,2,000.00 **TOTAL: 2,000.00**

**INSURANCE:** LIBERTY MUTAUAL INSURANCE, RENEWAL FEE LEASE INSURANCE,1,632.00 **TOTAL: 1.632.00**

**ELECTIONS:** QUADIENT FINANCE USA, INC., LEASE,164.29**TOTAL: 164.29**

**COURTS:** DEAN SCHAEFER,COURT REPORTING,1,230.00**TOTAL: 1,230.00**

**AUDITOR**:QUADIENT FINANCE USA, INC.,LEASE,164.29 **TOTAL: 164.29**

**TREASURER**: QUADIENT FINANCE USA, INC.,LEASE,164.29, **TOTAL: 164.29**

**STATES ATTORNEY:**QUADIENT LEASING USA,LEASE,164.34,RAYMOND COURNOYER,JR,300.00,LEXISNEXIS MATTHEW BENDER,132.43,APPEARA,MAINTENANCE&SUPPLIES,161.85,THOMSON REUTERS,SOFTWARE,184.80 **TOTAL:840.41**

**COURT APPOINTED ATTORNEYS**: SANDY STEFFEN,SERVICES,749.10,HEIN LAW OFFICE,SERVICES,280.20,SWIER LAW FIRM PROF,SERVICES,2,469,KEITH GOEHRING,SERVICES,438.55,WHALEN LAW OFFICE,SERVICES,13,542.21**TOTAL:17,478.95**

**GOVERNMENT BLDGS:** NORTHWESTERN ENERGY,UTILITIES,1,073.05,APPEARA,SUPPLIES,109.64 **TOTAL:1,182.69**

**DIRECTOR OF EQUALIZATION**: QUADIENT LEASEING,LEASE,164.29,TRISTA KOURT,PAYROLL,520.00,MARSHALL & SWIFT,RESIDENTIAL ESTIMATOR,2,610.05 **TOTAL:3,294.34**

**REGISTER OF DEEDS:** EXECUTIVE MGMT FINANCE OFFICE,SERVICES/SUPPLIES,54.27,QUADIENT LEASING,LEASE,164.29 **TOTAL: 218.56**

**VETERANS SERVICE**: QUADIENT FINANCE USA, INC.,LEASE,164.29 **TOTAL: 164.29**

**GIS:** QUADIENT FINANCE USA, INC.,LEASE,164.29 **TOTAL: 164.29**

**JAIL:** NORTHWESTERN ENERGY,UTILITIES,1,503.18 **TOTAL:1,503.18**

**JUVENILE DETENTION:** MINNEHAHA CO JUVENILE DETENTION CENTER,HOUSING,3,605.60,NORTHWESTERN ENERGY,UTILITIES,44.57 **TOTAL: 3,650.17**

**NURSE**: QUADIENT FINANCE USA, INC.,LEASE,164.29, **TOTAL: 164.29**

**MENTALLY ILL**: KEITH GOEHRIN,SERVICES,154.15,LEWIS AND CLARK BEHAVIORAL HEALTH SERVICES, SERVICES,184.00 **TOTAL: 338.15**

**CORONER:** MOUNT FUNERAL HOMES, LLC,MILEAGE/SUPPLIES,98.72,CHAD PETERS,MILEAGE/SUPPLIES,274.28 **TOTAL: 373.00**

**MENTAL HEALTH CENTERS:** LIFEQUEST,SERVICES,1,416.67 **TOTAL: 1,416.67**

**RECREATION TITLE 5 GRANT**: BOYS & GIRLS CLUB,BUDGET REQUEST,10,000.00 **TOTAL: 10,000.00**

**COUNTY FAIR:** CAHOY’S GENERAL STORE,SUPPLIES,14.59,BUILDING CENTER,SUPPLIES,26.01,NORTHWESTERN ENERGY,UTILITIES,55.53 **TOTAL: 96.13**

**COUNTY EXTENSION**:QUADIENT LEASING USA,LEASE,164.29 **TOTAL: 164.29**

**WEED**: CITY OF GEDDES,WATER-CHEMICAL APPLICATION,9.00,QUADIENT LEASING USA,LEASE,164.29 **TOTAL: 173.29**

**HIGHWAY**: I STATE TRUCK CENTER,PARTS,58.50,QUADIENT LEASING USA,LEASE,164.29,MYERS SANITATION,GARBAGE,29.30,BOMGAARS SUPPLY INC,SUPPLIES,341.28,DIAMOND MOWERS,PARTS,1,540.80,TRUENORTH STEEL,SUPPLIES,14,530.02,ROG’S AUTO,PARTS,20.99,LAKE ANDES FARMER’S COOP,GAS & FUEL,4,743.05,SD DEPT OF TRANSPORTATION,BRIDGE INSPECTION,4,314.78,DAVID VANDERPOL CONSTRUCTION,REPAIRS,4,235.00, EXCISE TAX,86.44 **TOTAL: 30,064.45**

**DOMESTIC ABUSE:** AVERA SACRED HEART HOSPITAL,SANE EXAM,500.00 **TOTAL: 500.00**

**GRAND TOTAL: 77,142.02**

**OCTOBER 2021 Payroll: COMMISSIONERS:** $3,015.99, **TREASURER**: $4,081.92, **STATES ATTORNEY**: $12,283.36, **GOV’T BLDG**: $4,001.57, **DIRECTOR OF EQUALIZATION**: $4,975.94, **REGISTER OF DEEDS**: $6878.16, **VETERANS:**2,043.60 **GIS**: $3,368.48 , **SHERIFF**: $42,007.67, **JAIL**: $29,181.74 **CORONER:** $2,860.00, **NURSE**: $5,090.12, **WEED**: $6,061.73, **HIGHWAY**: $40,334.08, **COMMUNICATIONS CENTER**: $13,591.20, **EMERGENCY & DISASTER MANAGEMENT**: $3,960.00, **WELLMARK:** $40,713.48, **STANDARD LIFE INSURANCE: $**248.12, **MEDICARE MATCH:** $2,598.62, **SDRS MATCH:** $10,171.31, **FICA MATCH:** $11,111.35

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Nick Stotz, Chairman Denise Weber,Interim Auditor