



Charles Mix County Commission

Keith Mushitz, Chairman
Colin Soukup, Vice Chairman
Nick Stotz, Commissioner

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CHARLES MIX COUNTY
Board of Commissioners
Regular Session – January 4, 2024

The Charles Mix County Board of Commissioners met in Regular Session at the County Courthouse on Thursday, January 4, 2024, in the Commission Room. Commissioner Nick Stotz opened the meeting with the Pledge of Allegiance and called the meeting to order at 10:00 am with Commissioner Keith Mushitz, Commissioner Colin Soukup, States Attorney Steve Cotton, and Auditor Jason Gant present.

Agenda:

A motion by Mushitz and second by Soukup to approve the agenda. All in favor, motion carried.

Reorganize:

A motion by Soukup and second by Stotz to nominate Mushitz for Chairman. A motion by Stotz and second by Soukup to cease nominations and cast a unanimous ballot for Mushitz for Chairman. All in favor, motion carried.

A motion by Mushitz and second by Stotz to nominate Soukup for Vice Chairman. A motion by Stotz and second by Mushitz to cease nominations and cast a unanimous ballot for Soukup. All in favor, motion carried.

Minutes:

A motion by Stotz and second by Soukup to approve the minutes from the December 28, 2023, Board of Commissioners regular meeting. All in favor, motion carried.

Auditor Report:

A motion by Stotz and second by Soukup to approve the Auditor’s Account with Treasurer for the month ending December 31, 2023, for \$6,522,806.50. All in favor, motion carried.

TOTAL DEPOSITS IN BANKS	\$6,501,334.10
TOTAL CASH	\$ 600.00
TOTAL CHECKS	\$ 20,872.40
TOTAL	\$6,522,806.50

Treasurer Report:

A motion by Stotz and second by Soukup to approve the Treasurer’s Report for the month ending December 31, 2023, for \$6,522,806.50. All in favor, motion carried.

BEGINNING BALANCE	\$8,295,253.28
TOTAL INCOME	\$ 320,182.77
TOTAL EXPENSES	\$2,092,629.55
ENDING BALANCE	\$6,522,806.50

Register of Deeds Report:

A motion by Stotz and second by Soukup to approve the Register of Deeds Statement of Fees collected during the month ending December 31, 2023, in the amount of \$11,126.00. All in favor, motion carried.

Board Members:

A motion by Soukup and second by Stotz to approve the following board appointments.
Chairman Mushitz to the Weed, Drainage & Landfill Boards
Vice Chairman Soukup to ROCS, Drainage, Juvenile, Fair and Extension Boards
Commissioner Stotz to the RC & D, Lewis & Clark, Drainage, District III & E911 Boards
Auditor Gant as Alternate to all Boards.
All in favor, motion carried.

Newspapers:

A motion by Stotz and second by Soukup to declare Platte Enterprise, Charles Mix County News, Lake Andes Wave, and Wagner Post as the official newspapers for the County. All in favor, motion carried.

Meals:

A motion by Soukup and second by Stotz to set the meal reimbursement amounts as: Breakfast: \$6.00, Lunch: \$14.00, Dinner: \$20.00. All in favor, motion carried.

Mileage:

A motion by Soukup and second by Stotz to set mileage rate of \$0.51 per mile if a County car is not available. \$0.28 per mile if a County car is available and the employee chooses not to use it. All in favor, motion carried.

Holidays:

A motion by Soukup and second by Stotz to approve the following Holidays for 2024 when County Offices will be closed.

- January 1 – New Years
 - January 15 – Martin Luther King Jr Day
 - February 19 – Washington’s Birthday
 - March 29 – Good Friday
 - April 1 – Easter Monday
 - May 27 – Memorial Day
 - June 19 – Juneteenth Day
 - July 4 – Independence Day
 - September 2 – Labor Day
 - October 14 – Native American Day
 - November 11 – Veteran’s Day
 - November 28 – Thanksgiving
 - November 29 – Thanksgiving
 - December 25 – Christmas
 - January 1, 2025 – New Years
- All in favor, motion carried.

Election Polling Locations:

A motion by Stotz and second by Soukup to approve the following Election Polling Locations for the 2024 Primary and General Elections.

- Precinct 01 – Wagner Armory
- Precinct 02 – Dante Church Center
- Precinct 03 – Wagner Armory
- Precinct 04 – Marty Community Building
- Precinct 05 – Lake Andes 4-H Center
- Precinct 06 – Lake Andes 4-H Center
- Precinct 07 – Pickstown Rainbow Room
- Precinct 08 – Geddes Multi-Purpose Building
- Precinct 09 – Platte Community Building
- Precinct 10 – Academy Fire Hall
- Precinct 11 – Platte Community Building
- Precinct 12 – Geddes Multi-Purpose Building
- Precinct 13 – Ravinia Fire Hall

All in favor, motion carried.

2024 Wage Resolution:

Resolution 2024-01
2024 Wage Resolution

BE IT RESOLVED that the Charles Mix County Board of Commissioners adopt the following wage and policy scale for Charles Mix County Employees to be effective December 24, 2023 through December 21, 2024. This Resolution, when adopted, will nullify all previous wage scales.

Assessor: Denise Weber, Director of Equalization, 71,706.78 per year; Joann Mazourek, Assistant, 23.54 per hour; Diane Von Eschen, Assistant, 21.19 per hour; Taylor DenBesten, Assistant, 19.23 per hour; Tara Meyer, Assistant, 18.84 per hour

Auditor: Jason Gant, Auditor, 78,641.71 per year; Melissa Avant, Deputy, 23.79 per hour; Peg Avant, Administrative Assistant 19.03 per year

County Commissioners: Nick Stotz, 15,632.76 per year; Keith Mushitz, 15,632.76 per year; Colin Soukup, 15,632.76 per year

Coroner: Chad Peters, 250 per case

Custodian: Randy Winckler, 27.26 per hour; Kurt Breen, Assistant, 18.92 per hour

Emergency & Disaster: Mike Kotab, Manager, 44,506.75 per year; Joel Kotab, Assistant, 25,962.80 per year

Extension/4-H: Vacant, Administrative Assistant, 18.84 per hour; Fair Board Members, 100.00 per meeting plus mileage

GIS Administrator: Karen Krcil, 26.26 per hour

Highway Department: Doug Cimpl, Highway Superintendent, 68,652.02 per year; Jerry Horst, Foreman, 28.80 per hour; Mike Fuchs, Foreman, 28.65 per hour; Chad Koopal, Crewman, 26.69 per hour; Nick Holter, Crewman, 26.51 per hour; Rodney Wright, Crewman, 25.80 per hour; Nathan Bierman, Crewman, 22.98 per hour; David Bailey, Crewman, 20.22 per hour; Brien Roberts, Crewman, 20.22 per hour; Mari Johnson, Administrative Assistant, 19.23 per hour.

Jailers: Jarred Niehus, Jail Sgt., 26.47 per hour; Warren Bender, 24.74 per hour; Thomas Miller, 23.25 per hour; Kevin Carda, 23.25 per hour; Mataya Kezena, 21.41 per hour; Olivia Tiger, 21.41 per hour; Kevin Oberbroekling, 21.41 per hour; Jason Robertson, 21.41 per hour; David Petrik, 21.37 per hour; Douglas Holter, 21.19 per hour; Chel Larsen, 20.61 per hour; Shift differential pay – 0.50 more from 6 pm – 6 am

Nurses & WIC: Lynn Namminga, Administrative Assistant, 26.28 per hour; Jerica Hilkemann Administrative Assistant, 19.55 per hour

Registrar of Deeds: Julie Pavel, Register of Deeds, 76,240.45 per year; Vacant, Deputy, 18.84 per hour

Sheriff Department: Randy Thaler, Sheriff, 98,741.22 per year; Derik Rolston, Chief Deputy/Investigator, 73,525.46 per year; Tanner Novak, Deputy, 28.15 per hour; Janet Budavich, Deputy, 27.35 per hour; Cydney Porter, Deputy, 26.72; Jonathan Werkmeister, Deputy, 26.43; Trevor Deurmier, Deputy, 26.42 per hour; Gage Nelson, Deputy, 26.34 per hour; Eugene Niehus, Deputy, 25.90 per hour; Peter Eng, Deputy, 25.90 per hour; Shift differential pay – 0.50 more from 6 pm – 6 am; Amanda Frandsen, Administrative Assistant, 24.59 per hour; Tara Jackson, Administrative Assistant, 21.61 per hour

States Attorney: Steven Cotton, States Attorney, 107,481.95 per year; Craig Parkhurst, Deputy, 55,920.54 per year; Abigail Harer, Administrative Assistant, 23.26 per hour

Treasurer: Michelle Wentland, Treasurer, 77,438.79 per year; Julie Wright, Deputy, 19.23 per hour

Veteran Service Officer: Jerry Seiner, 34,716.11 per year

Weed & Pest Department: Josh Rouse, Weed Supervisor, 51,397.92 per year; Dustin Hartley, Assistant, 19.23 per hour; Weed Board Members, 100.00 per meeting plus mileage

911 Dispatchers: Paul Namminga, 27.26 per hour; John Crisman, 26.71 per hour; Tammy DeJong, 23.86 per hour; James Corkle, 21.74 per hour; Tara Jackson, 21.37 per hour; Shift differential pay – 0.50 more from 6 pm – 6 am

911: Randy Thaler, 911 Coordinator, 7,928.21 per year; Denise Weber, 27.08 per hour; Karen Krcil, 27.08 per hour; Board Members, 100.00 per meeting plus mileage

Election Workers: Election School, 100.00 per day; Precinct Superintendent, 400.00 per day; Precinct Worker, 350.00 per day; Absentee Board, 25.00 per hour; Election Night Worker, 25.00 per hour; Post Election Audit Board, 25.00 per hour. All plus mileage

Base Wages Full Time and Part Time:

Administrative Employees: 18.84 per hour

Highway Crewman Employees: 20.01 per hour

Sheriff Deputy – Certified: 25.90 per hour

Sheriff Deputy – Uncertified: 24.72 per hour

Jailer / 911 – Certified: 21.19 per hour

Jailer / 911 – Uncertified: 20.61 per hour

All wage scales are subject to amendment and change by the Board of Commissioners.

A motion was made by Soukup and second by Stotz to adopt Wage Resolution 2024-01 as presented. All in favor, motion carried.

Highway Department:

Superintendent Cimpl discussed surplus blade wing, Geddes Shop floor, concrete crushing bids, striping meeting co-oping with 6-7 other Counties, and holiday pay.

Personnel:

A motion by Soukup and second by Stotz to

Approve Peg Avant for additional pay for extra duties for the Highway Department of \$1,000

Approve Melissa Avant for additional pay for extra duties for the Highway Department of \$500

All in favor, motion carried.

Auditor Update:

Auditor Gant reviewed the current phone system, server status, and ETJ meeting on January 17th. No action taken.

Next Meetings:

The next Commission meetings are at 7:00 pm on Wednesday, January 17th at the Lake Andes Community Center, Thursday, January 25th at the Courthouse, and Thursday, February 8th at the Courthouse.

Adjourn:

A motion by Soukup and second by Stotz to adjourn at 11:20 am until the next Special Session Wednesday, January 17, 2024, at 7:00 pm at the Lake Andes Community Center. All in favor, motion carried.


Keith Mushitz, Chairman


Jason Gant, Auditor